DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING AGENDA
Friday, September 21, 2018, 8:00 a.m.
Commission Chambers, Second Floor
Governmental Center, 400 Boardman Avenue, Traverse City
www.downtowntc.com

Information and minutes are available from the DDA CEO, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA CEO as soon as possible.

1. Roll Call

2. Election of Officers

3. Consent Calendar - The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any member of the board, staff, or public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

   A. Consideration of minutes for the Regular Meeting of August 17, 2018 (approval recommended) *(Pages 4-7)*
   B. Consideration of approving Financial Reports and disbursements for DDA, TIF 97, and Old Town TIF for August, 2018 and Financial Reports for Traverse City Parking Services. (approval recommended) *(Pages 8-17)*
   C. Audit Engagement with Vredeveld Haefner LLC *(Pages 18-23)*

4. Items Removed from 8.17.18 meeting

5. CEO Report
   A. TIF Budgets / Capital Improvement *(Pages 24-26)*
   B. Request to Purchase Property for River Fish Passage Project *(Pages 27-30)*
   C. Parking Advisory Subcommittee *(Pages 31-32)*
   D. Contribution for Santa's Arrival, Tree Lighting, & Light Parade *(Pages 33-34)*
   E. Appointment to Farmers Market Advisory Committee *(Page 35)*
   F. Valet Parking – Pilot Project Debrief and Next Steps *(Pages 36-37)*
   G. Uptown Riverwalk *(Pages 38-46)*
      I. Possible site visit immediately following meeting, est. 9:30 a.m.

6. Board Member Reports
   A. Arts Commission (no report this month)
   B. Farmers Market (verbal)

7. Staff Reports:
   A. Marketing / Communications *(Page 47)*
   B. Parking Update *(Page 48)*

Old Business

7. Receive and File:
   A. DTCA Minutes *(Pages 49-51)*
   B. Farmer's Market Advisory Committee *(Pages 52-54)*
   C. Lower Boardman River Leadership Team *(Pages 55-57)*

8. Public Comment

9. Adjournment

The Traverse City Downtown Development Authority does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.