

**DOWNTOWN DEVELOPMENT AUTHORITY  
LOWER BOARDMAN RIVER LEADERSHIP TEAM  
REGULAR MEETING**

Wednesday, November 18, 2020  
5:30 p.m.

The Lower Boardman River Leadership Team Meeting will not be held at the Governmental Center. The Lower Boardman River Leadership Team will be conducted remotely via Zoom Webinar.

The Lower Boardman River Leadership Team can be viewed at:

<https://us02web.zoom.us/j/86157076038>

Anyone wishing to listen and give public comment will need to call in and wait in a “virtual waiting room” where their microphones will be muted until they are called upon:

**Dial: 312 626 6799**

**Meeting ID: 861 5707 6038**

**Participant ID: # (yes just #)**

Posted and Published

The DDA recognizes the importance of not bringing people together unnecessarily in an effort to stop the spread of the coronavirus. The Governmental Center has been closed to walk-in traffic and will be closed for all DDA and Lower Boardman River Leadership Team meetings for the foreseeable future. Members of Lower Boardman River Leadership Team will not be present in the Governmental Center for official Lower Boardman River Leadership Team meetings.

The meeting is being conducted remotely to assist in stopping the spread of the coronavirus. Individuals with disabilities may participate in the meeting by calling-in to the number as though they were going to be giving public comment as outlined below or by calling the TDD#.

For members of the Lower Boardman River Leadership Team and key DDA staff, their name will appear on screen when they are speaking. For individuals who may wish to give public comment, the method for providing public comment during these remote-participation meetings is to call the number outlined in the header as well as enter the Meeting ID and Participant ID as outlined in the header.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” These instructions will be included in every official published agenda of the Lower Boardman River Leadership Team. Those calling in will be able to hear the audio of the Lower Boardman River Leadership Team meeting, yet their microphone will be muted.

When the Lower Boardman River Leadership Team accepts public comment, in the order calls were received, the meeting facilitator will identify the caller by the last four digits of their telephone number and ask them if they would like to make a comment. While not required, but so we do not have to go through an unnecessarily long list of callers, we ask, if possible, that those who do not wish to give public comment refrain from calling in and instead listen to the meeting.

The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the DDA CEO

The DDA and Lower Boardman River Leadership Team is committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with the Lower Boardman River Leadership Team honor these values.

DDA:  
c/o Jean Derenzy, CEO  
(231) 922-2050  
Email: [jean@downtowntc.com](mailto:jean@downtowntc.com)  
Web: [www.downtowntc.com](http://www.downtowntc.com)  
303 East State Street, Suite C.  
Traverse City, MI 49684

## **Meeting Agenda**

1. Approval of September 16, 2020 Minutes
2. Opening Public Comment
3. Brief FishPass Update from Frank and Brett
4. Discussion of Results of Unified Plan Sub-Committee
5. Discuss Next Steps with the Subcommittees and Leadership Team
6. Preliminary Discussion on Public Engagement
7. Public Comment
8. Adjournment

Any interested person or group may address the Leadership Team on any agenda item when recognized by the presiding officer or upon request of any Leadership Team member. Also, any interested person or group may address the Leadership Team on any matter of concerning the Lower Boardman River not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than three minutes unless otherwise explained by the presiding officer, subject to appeal by the Leadership Team.



Downtown Development Authority  
303 E. State Street  
Traverse City, MI 49684  
harry@downtowntc.com  
231-922-2050

## MEMORANDUM

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**To:** Lower Boardman Leadership Team, Unified Plan Subcommittee

**From:** Harry Burkholder, DDA COO

**For Meeting Date:** November 16, 2020

**SUBJECT:** Review and Status of the Unified Planning Process

As you may recall, over the last couple months, the two working subcommittees (Unified Plan Subcommittee and Zoning Overlay Subcommittee) have been working to review, discuss and formulate recommendations on important elements of the Unified Plan.

The Zoning Subcommittee needs a little more time to calibrate their recommendations, but are close. The Unified Plan Subcommittee has developed their recommendations and is ready to discuss them with the entire Leadership Team.

To that end, this meeting will primarily focus on the recommendations of the Unified Plan Subcommittee as well as ideas for future public engagement activities.

The Zoning Subcommittee should have their recommendations finalized still this month and ready for discussion at the December meeting. It is **VERY IMPORTANT** that you review the materials in this packet ahead of the meeting to ensure that we have an insightful and productive discussion.

Thank you!



**Minutes of the  
Lower Boardman Leadership Team  
Regular Meeting  
Wednesday, September 16, 2020**

A regular meeting of the Lower Boardman Leadership Team was called to order via ZOOM on Wednesday, September 16.

The following members were in attendance: Elise Crafts, Christine Crissman, Jean Derenzy, Deni Scrudato, Russ Soyering, Tim Werner, Michael Vickery, Brett Fessell (Co-Chair), and Jennifer Jay (Co-Chair)

The following Members were absent: Frank Dituri, Rick Korndorfer, Pete Kirkwood and Sammie Dyal

Chairperson Jay presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUNCEMENTS**

(1) Meeting called to order at 5:31 by Chairperson, Jay.

(b) **PUBLIC COMMENT**

(1) Tom Mair: Leave trees at Union Street Dam. Put any city parkland changes to a public vote.

Mitch Treadwell: Happy to see everyone meeting again. Thinks it is overdue that we have guidance on park maintenance.

(c) **APPROVAL OF MINUTES FOR FEBRUARY 19, 2020**

(1) Meeting Minutes  
Approval of February 2020 minutes.

Moved by Crafts , Seconded by Scrudato

**Yes:** Elise Crafts, Christine Crissman, Jean Derenzy, Brett Fessell, Deni Scrudato, Russ Soyering, Tim Werner, Michael Vickery, Jennifer Jay

**Absent:** Frank Dituri, Rick Korndorfer, Pete Kirkwood, Sammie Dyal

**CARRIED 9-0-4.**

(d) Jennifer Jay welcomes Sammie Dahl (GT Band) to Leadership Team

(e) **PROJECT UPDATE**

(1) Fessell provides a FishPass update

- Ground Breaking will be held October 24. It will be by invite only and live streamed.

(2) Bob Doyle provides project review

- Committee discussed zoning and capitol projects for unified plan

(f) **NEW BUSINESS**

(1) Next Steps

- Jay Proposes sub committees meet and review

(h) **PUBLIC COMMENT**

(1) General

- Thomas White comments that that river is a central aspect of the community. Proposes that personhood should be extended to the Boardman so it has its own legal rights
- Marcella from Riverine was concerned with setbacks in regard to Riverine. 10-15 ft would be right inside the buildings. Walkway should balance with nature. Kayakers and nature need a happy medium.

(i) **ADJOURNMENT**

(1) Meeting was adjourned at 7:43pm

Moved by Vickery, Seconded by Scrudato

**Yes:** Elise Crafts, Christine Crissman, Jean Derenzy, Brett Fessell, Deni Scrudato, Russ Soyering, Tim Werner, Michael Vickery, Jennifer Jay

**Absent:** Frank Dituri, Rick Korndorfer, Pete Kirkwood, Sammie Dyal

**CARRIED 9-0-4.**

# LOWER BOARDMAN RIVER

UNIFIED PLAN COMMITTEE

NOVEMBER 10, 2020



**SMITHGROUP**



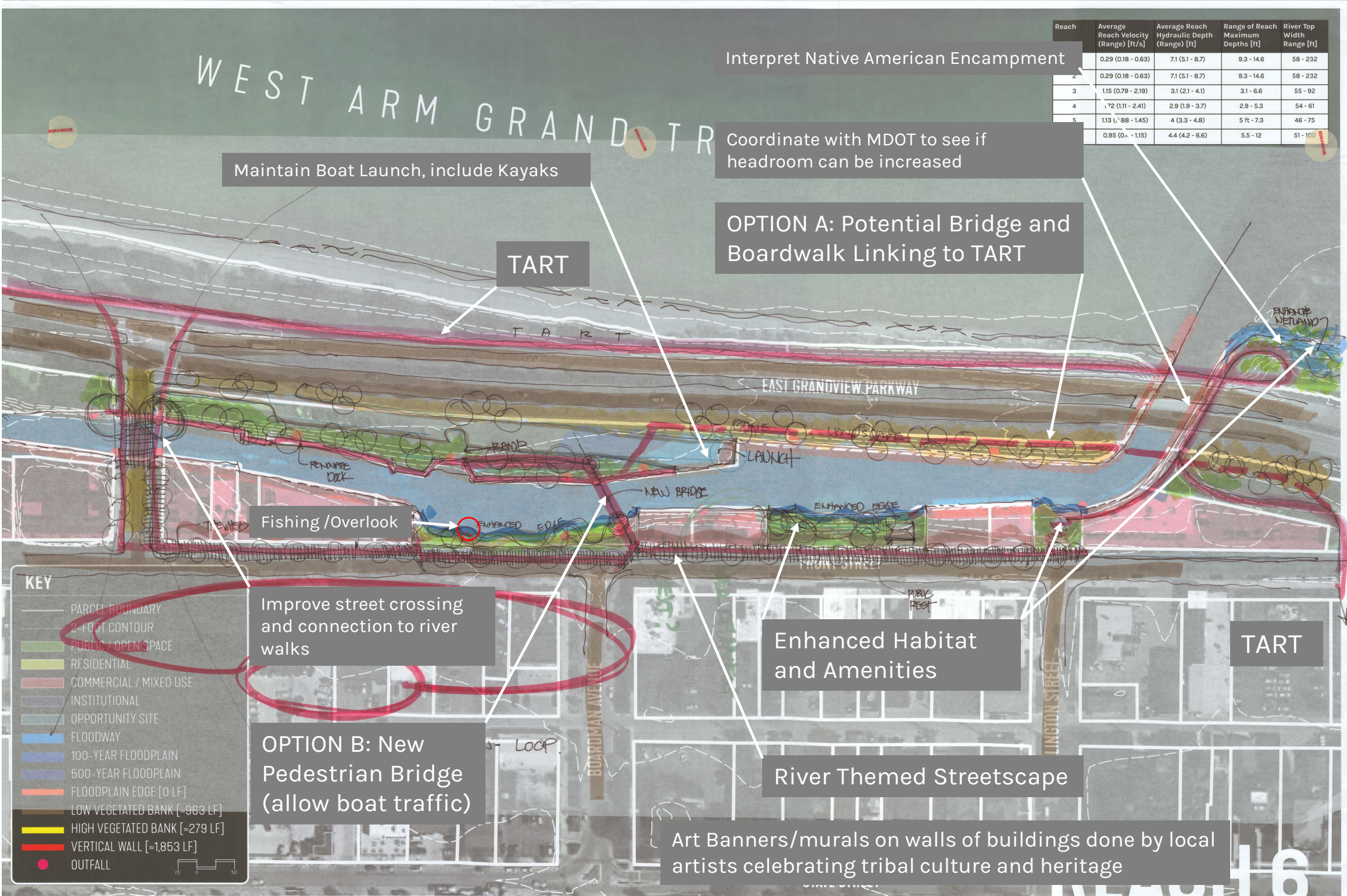
# REACH 6

The primary themes of the Unified Plan for physical improvements are CULTURE, CONNECTIVITY, and HABITAT.

CULTURE focused learning and art to educate and inspire people about the first people and their history in the region.

CONNECTIVITY for people to recreate along, celebrate the value of, and learn about the Boardman River.

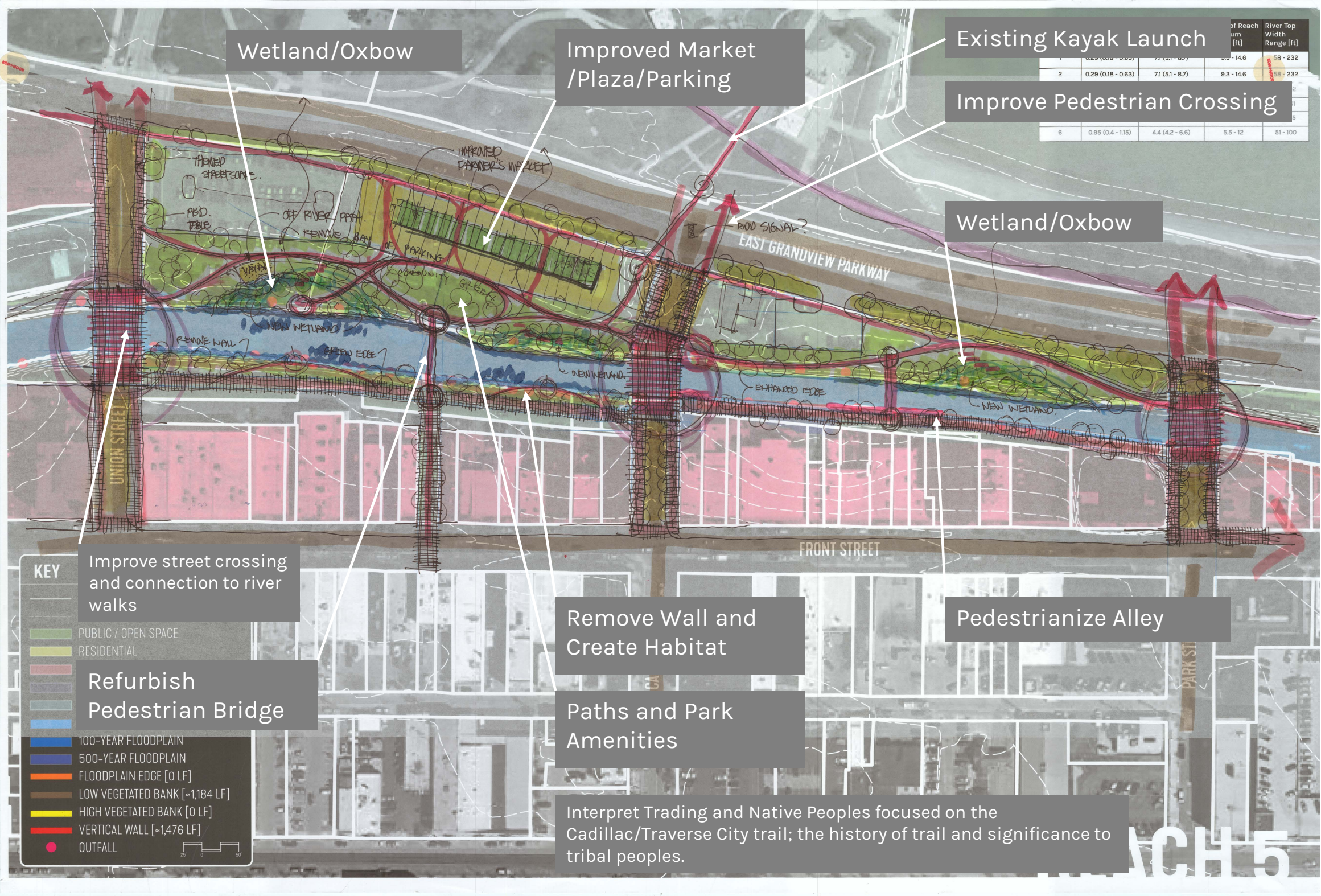
HABITAT preservation and creation for aquatic, riparian, and avian communities to increase native species diversity and improve water quality.





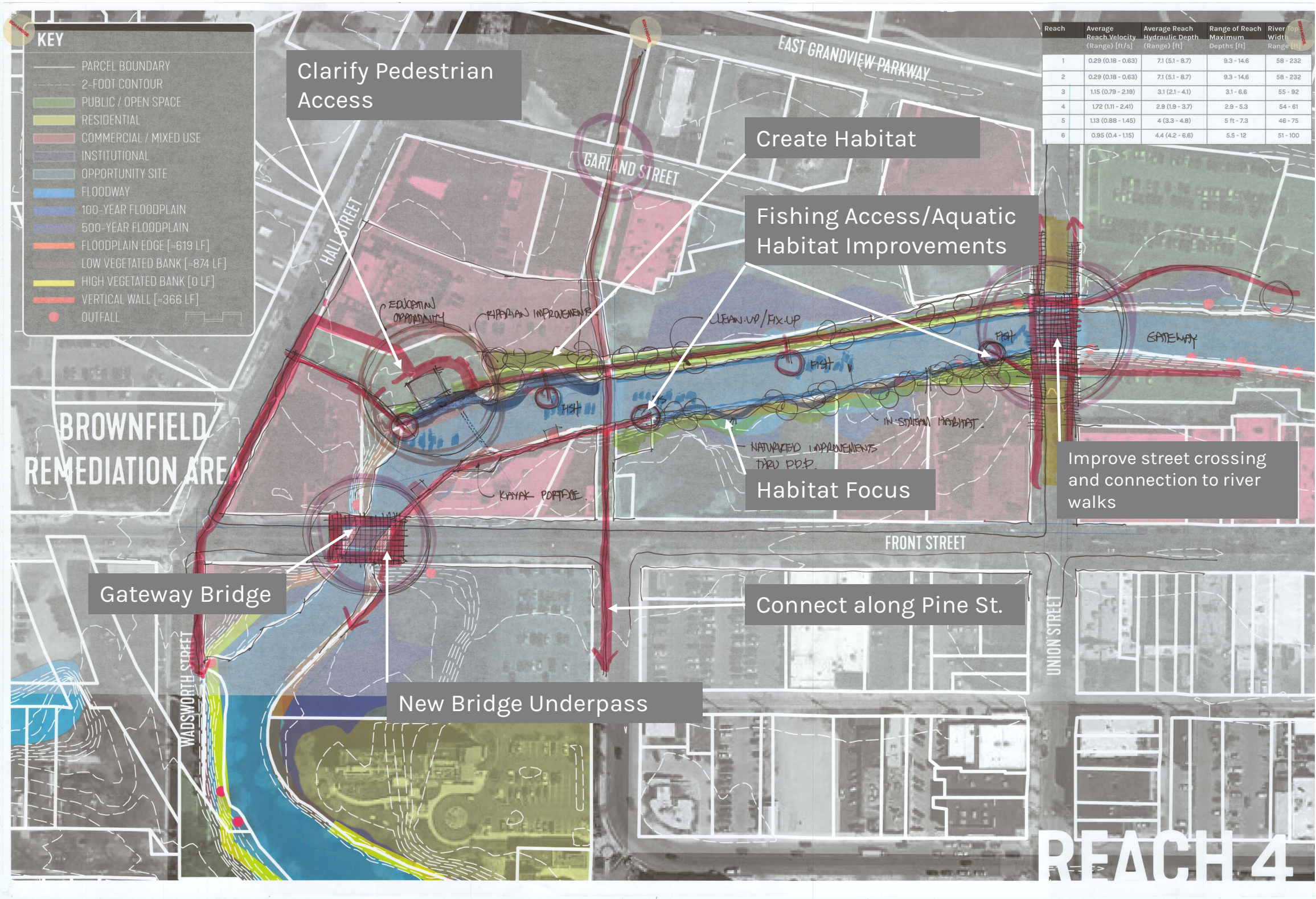
# REACH 5

The condition of the wall, soils, river flow characteristics, sanitary sewer (and other utilities), topography, and property ownership and easements need to be more fully understood to test feasibility of the concept for the 100 block.



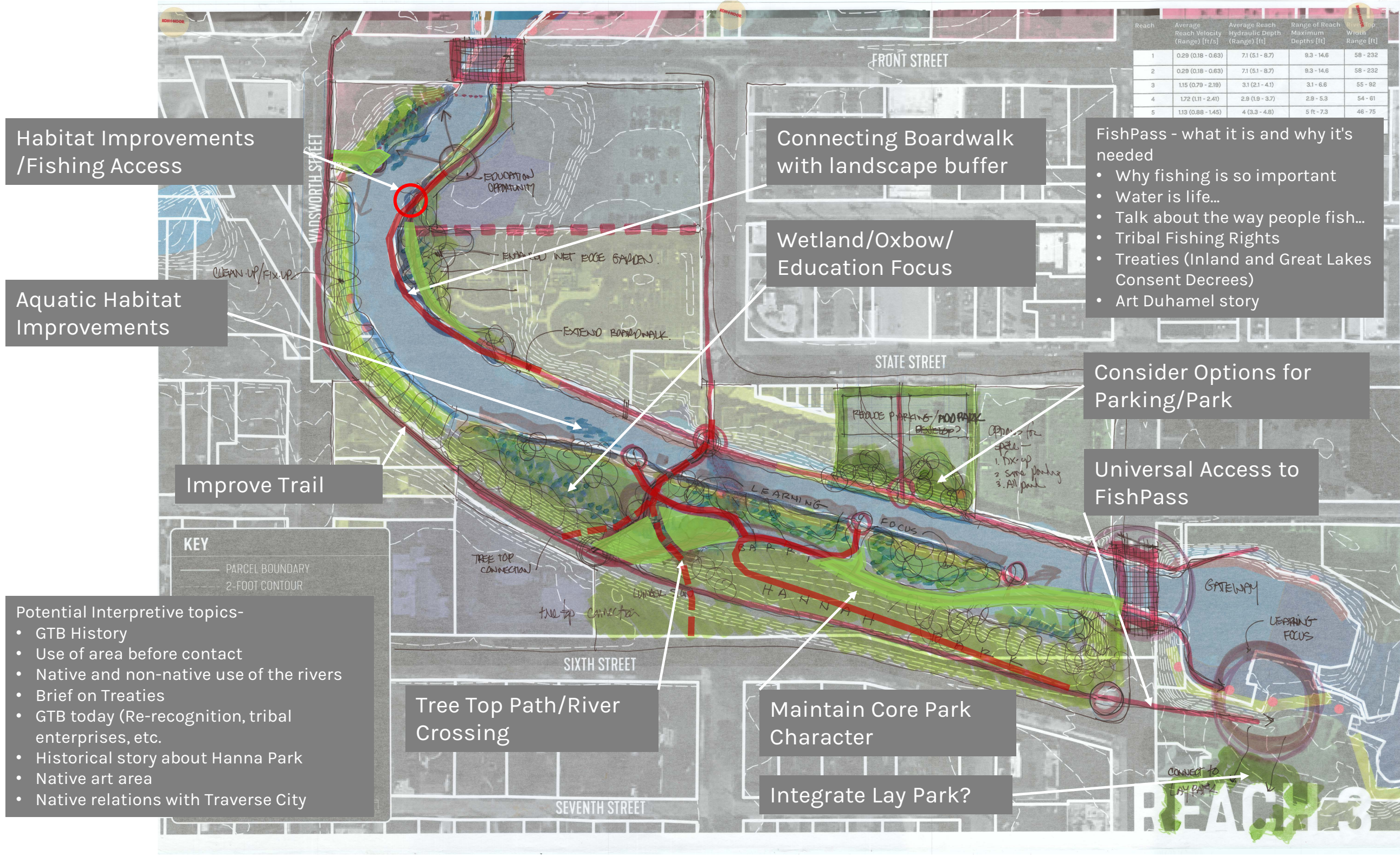


# REACH 4



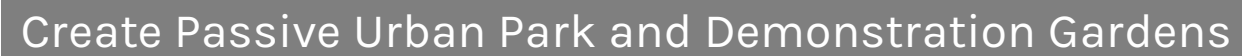


# REACH 3



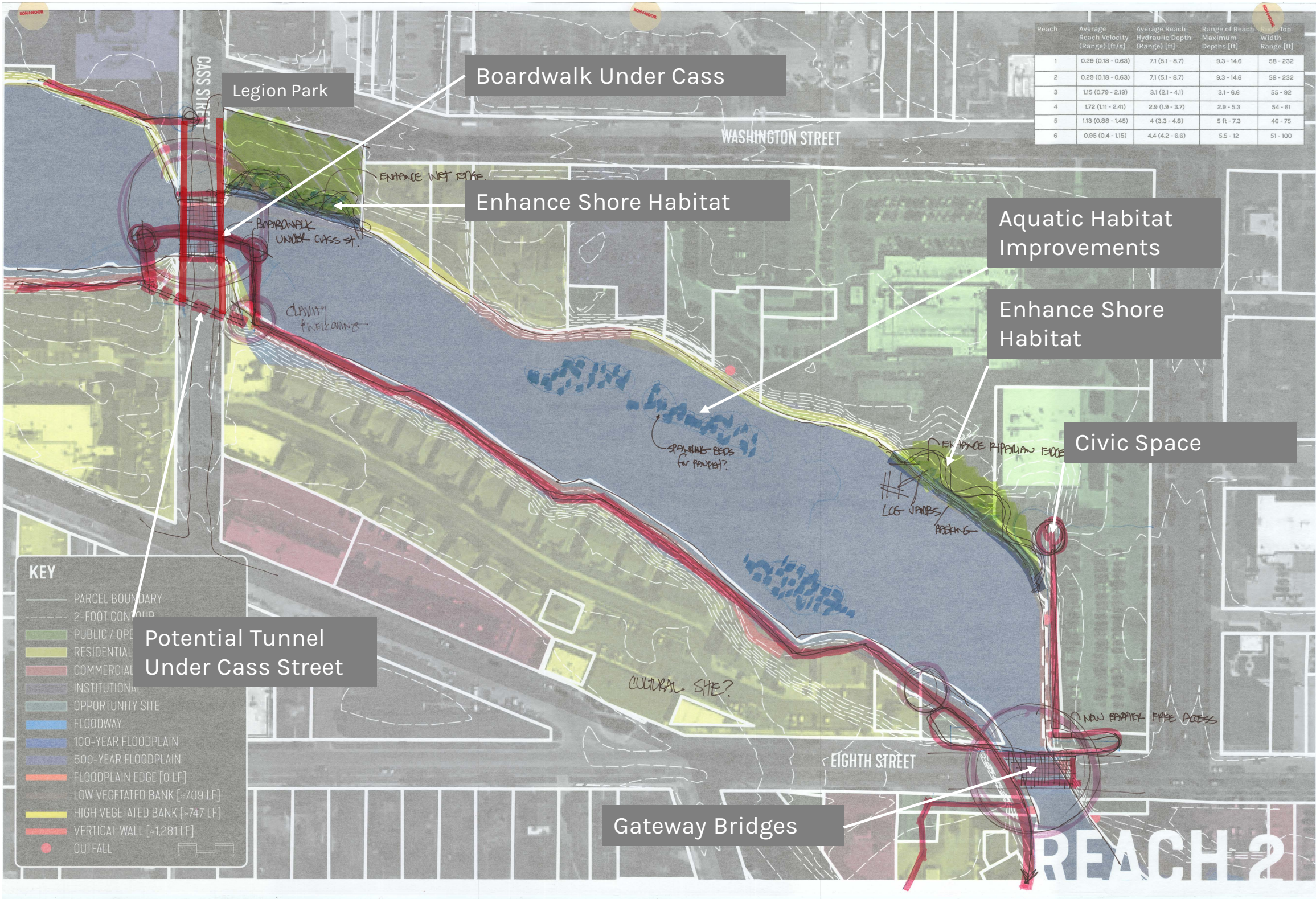


## OPTIONS FOR PARKING LOT ON STATE STREET





# REACH 2





# REACH 1

Improvements on the Lower Boardman need to acknowledge and be sensitive to the homeless population.

