



Traverse City Arts Commission Regular Meeting

May 15, 2024

3:30 pm

2nd Floor Committee Room, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684

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If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City is committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with the Commission honor these values.

Traverse City Arts Commission:
c/o Harry Burkholder
(231) 922-2050
Email: harry@downtowntc.com
Web: www.downtowntc.com
303 E State St. STE C
Traverse City, MI 49686

Welcome to the Traverse City Arts Commission meeting!

Agenda

	Page
1. CALL TO ORDER, ATTENDANCE, ANNOUNCEMENTS	
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2. PUBLIC COMMENT	
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3. CONSENT CALENDAR	
A. Consideration of approving the April 17, 2024 Arts Commission Meeting Minutes (approval recommended) April 17 2024 Meeting Minutes - PDF	5 - 6
B. Consideration of approving the April 2024 Arts Commission Financials (approval recommended) Arts Commission April 2024 Financials - PDF	7
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4. OLD BUSINESS	
A. Old Business Update Old Business Memo (Burkholder) - PDF	9 - 10
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5. PUBLIC COMMENT	
A. General	
B. Commissioners	
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6. ADJOURNMENT	



**Minutes of the
Arts Commission for the City of Traverse City
Regular Meeting
April 17, 2024**

A regular meeting of the Arts Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:38 p.m.

The following Commissioners were in attendance: Commissioners Niemi, Early, Hoisington and Amundsen

The following Commissioners were absent: Commissioners Shaw and McMillen

Chairperson Amundsen presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUCEMENTS**

(b) **PUBLIC COMMENT**

(c) **CONSENT CALENDAR**

(1) Consideration of approving the February 21, 2024 Arts Commission Meeting Minutes (approval recommended)

(2) Consideration of approving the February and March Arts Commission Financials (approval recomemded)

Motion to Approve the Consent Calendar As Presented

Moved by Joshua Hoisington, Seconded by Chelsie Niemi

Yes: Chelsie Niemi, Roger Amundsen, Caitlin Early, and Joshua Hoisington

Absent: Todd McMillen and Heather Shaw

CARRIED. 4-0-2 on a recorded vote

(d) **OLD BUSINESS**

(1) Old Business Update

- Commissioners discussed the Rotating Art Exhibit Zone
- Commissioners noted the desire for one sign at the Rotating Art Exhibit Zone

Motion to approve the "Spirit of the Forest" proposal from Steve and Dorota Coy

Moved by Caitlin Early, Seconded by Roger Amundsen

Yes: Chelsie Niemi, Roger Amundsen, Caitlin Early, and Joshua Hoisington

Absent: Todd McMillen and Heather Shaw

CARRIED. 4-0-2 on a recorded vote

(e) **NEW BUSINESS**

(1) New Business Update

- Commissioners discussed potential budget initiatives for 2024/2025
- Commissioners, responding to an email and request from Up North Pride declined an offer to participate in creating and managing a call for artists for imagery to use for Pride month and assist at the sign making party.

(f) **PUBLIC COMMENT**

(1) General

(2) Commissioners
Motion to adjourn

Moved by Caitlin Early, Seconded by Chelsie Niemi

Yes: Chelsie Niemi, Roger Amundsen, Caitlin Early, and Joshua Hoisington

Absent: Todd McMillen and Heather Shaw

CARRIED. 4-0-2 on a recorded vote

(g) **ADJOURNMENT**

Charlotte Smith, Chairperson

REVENUE AND EXPENDITURE REPORT FOR TRAVERSE CITY
 PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR					
		2023-24YTD BALANCE	MONTH ENCUMBERED	ENCUMBERED	%	BDGT	
		ENDED BUDGET	04/30/2024	04/30/24	EAR-TO-DATE	BALANCE	USED
Fund 282 - PUBLIC ARTS COMMISSION FUND							
Revenues							
Dept 000 - NON-DEPARTMENTAL							
282-000-674.000	CONTRIBUTIONS-PUBLIC SOUR	15,000.00	0.00	0.00	0.00	15,000.00	0.00
282-000-695.000	TRANSFERS IN	30,000.00	30,000.00	0.00	0.00	0.00	100.00
Total Dept 000 - NON-DEPARTMENTAL		45,000.00	30,000.00	0.00	0.00	15,000.00	66.67
TOTAL REVENUES		45,000.00	30,000.00	0.00	0.00	15,000.00	66.67
Expenditures							
Dept 282 - PUBLIC ARTS COMMISSION							
282-282-801.000	PROFESSIONAL AND CONTRAC'	33,000.00	4,753.35	0.00	3,337.93	24,908.72	24.52
282-282-930.000	REPAIRS AND MAINTENANCE	2,000.00	580.86	0.00	0.00	1,419.14	29.04
Total Dept 282 - PUBLIC ARTS COMMISSION		35,000.00	5,334.21	0.00	3,337.93	26,327.86	24.78
TOTAL EXPENDITURES		35,000.00	5,334.21	0.00	3,337.93	26,327.86	24.78
Fund 282 - PUBLIC ARTS COMMISSION FUND:							
TOTAL REVENUES		45,000.00	30,000.00	0.00	0.00	15,000.00	66.67
TOTAL EXPENDITURES		35,000.00	5,334.21	0.00	3,337.93	26,327.86	24.78
NET OF REVENUES & EXPENDITURES		10,000.00	24,665.79	0.00	(3,337.93)	(11,327.86)	213.28

To: Traverse City Arts Commission
From: Harry Burkholder, Interim DDA CEO
Memo Date: May 11, 2024
Subject: Old Business

Rotating Art Exhibit Zone Request for Proposals

The *Spirit of the Forest* proposal from artists Steve and Dorota Coy for the Rotating Art Exhibit Zone should be on the consent calendar for the May 20th City Commission meeting. I will be working with the City Attorney to get the agreement in place and the artists to get the sculptures placed.

Bayfront TART Trail Bench RFP

The RFP for this project will be released this week.

2024/2025 Budget

I wanted to finalize the conversation regarding the 2024/2025 Budget. Our 2024/2025 budget is anticipated to include \$15,000 from the DDA and \$30,000 from the City. I'd like to discuss what projects (and costs) we should plan for/anticipate for the 2024/2025 budget.

Bryant Park Mural

I have reached out to Catherine Corden about competing the last wall of the Bryant Park Mural.

Mural Festival

Please look for an invitation to the next Mural Festival meeting this week.

