

## **DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING AGENDA**

**Friday, February 16, 2018, 8:00 a.m.**

**Commission Chambers, Second Floor**

**Governmental Center, 400 Boardman Avenue, Traverse City**

**[www.downtowntc.com](http://www.downtowntc.com)**

Information and minutes are available from the DDA Director, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA Director as soon as possible.

1. Roll Call
  
2. Consent Calendar - The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any member of the board, staff, or public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.
  - A. Consideration of minutes for the Regular Meeting of January 19, 2018 (approval recommended)
  - B. Consideration of approving Financial Reports and disbursements for DDA, TIF 2, TIF 97, and Old Town TIF dated January 31, 2018 (approval recommended)
  - C. Consideration of request to utilize the Old Town Garage on June 1 and 2 for the Annual TART Recycle-A-Bicycle event
  - D. Consideration of amending the Employee Handbook
  - E. Consideration of appointments to the Farmers Market Advisory Board
  - F. Consideration of authorizing agreement/service order with Valley City Signs for Wayfinding Signage Maintenance
  
3. Vice Chairperson's Report
  - A. Discussion regarding draft Capital Improvement Plan (CIP) for TIF 97, Old Town TIF, Hardy Deck Bond Fund, and Traverse City Parking System
  
4. Acting Director's Report
  - A. Consideration of amending the rules for the Sara Hardy Downtown Farmers Market as recommended by the Farmers Market Advisory Board
  - B. Consideration of awarding contract to T2 Systems for License Plate Recognition software.
  - C. Comments or Questions regarding Written Reports
  
5. Public Comment
  
6. Adjournment

The Traverse City Downtown Development Authority does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The DDA Executive Director has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.