

DOWNTOWN DEVELOPMENT AUTHORITY
LOWER BOARDMAN RIVER LEADERSHIP TEAM
Wednesday, October 24, 5:30pm
400 Boardman Avenue, Lower Level Cafeteria, Traverse City, MI 49684
www.downtowntc.com

Information and minutes are available from the DDA CEO, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA CEO as soon as possible.

1. Meeting Minutes of October 10, 2018
2. Presentation by Brett Fessell and Heather Hettinger
3. Paddle Tour Schedule
4. Public Comment
5. Adjournment

Any interested person or group may address the Leadership Team on any agenda item when recognized by the presiding officer or upon request of any Leadership Team member. Also, any interested person or group may address the Leadership Team on any matter of concerning the Lower Boardman River not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than three minutes unless otherwise explained by the presiding officer, subject to appeal by the Leadership Team.

Office of the Downtown Development Authority, 303 E. State Street, Traverse City, MI 49684 (231) 922-2050

**DOWNTOWN DEVELOPMENT AUTHORITY
LOWER BOARDMAN RIVER LEADERSHIP TEAM
Wednesday, October 10, 2018, 5:30 p.m.
400 Boardman Avenue, Lower Level Cafeteria
Traverse City, MI 49684
www.downtowntc.com**

Co-Chair Burkholder called the meeting to order at 3:30 p.m.

Present: Harry Burkholder, Elise Crafts, Christine Crissman, Jean Derenzy, Frank Dituri, Tim Ervin, Brett Fessell, Jennifer Jay, Rick Korndorfer, Christine Crissman, Deni Scrudato, Russ Soyring

Absent: Jennifer Jay, Mike Vickery, Michele Howard

DDA Staff: Colleen Paveglia

1. **Meeting Minutes: The meeting minutes from September 26, 2018 were approved as presented upon motion by Korndorfer, seconded by Soyring. Motion carried unanimously.**
2. Requests for Qualifications
 - a. Burkholder reviewed and members provided feedback
 - i. Discussion focused on projects, policy and programming
 - ii. Addition of sustainability
 - iii. Include Value Statements
 - iv. Include City Public Participation Plan link in reference to public engagement
 - v. Grammatical errors were reviewed
 - vi. Addition of manage invasive species
 - vii. Required reading additional: City Master Plan and How to Transform a Waterfront
 - b. Timeline and Process
 - i. Pending approval by DDA Board of Directors, the RFQ will be issued on October 19, 2018 with a pre-qualification meeting on October 31, 2018 and due November 15, 2018.
 - ii. Ervin will provide a rating system to the Leadership Team for selection
 - c. **Motion by Crissman, seconded by Scrudato that the a Request for Qualifications is approved as amended. Motion carried unanimously**
 - i. Ervin to provide changes to be reviewed by Co-Chairs and DDA CEO
3. Review of Value Statements
 - a. City Planning, DDA, City Commission, and Parks and Recreation
 - a. Dituri to present to Parks and Recreation
 - b. Burkholder to present to City Commission
 - b. Leadership Team feedback

- i. Discussion on natural river, working vision statements, inclusion of a introductory paragraph regarding future vision
- ii. Acknowledge the history and namesake of the river. Fessell to provide information to Ervin

4. Paddle Tour Schedule

- a. Leadership Team to tour and provide a requirement of the consultant to offer a tour to the general public
 - i. Dituri to organize for the Leadership Team and focus on a Friday and send a doodle

5. Information/Learning Areas

- a. Fish Pass Discussion: November 20, 12:30 - 2 pm
- b. Universal Access Discussion/Speaker,
 - i. Partnering with the Conservancy
- c. River restoration 101 and naturalization of rivers in other urban areas
 - i. Dituri and Fessell
 - ii. Ervin to discuss with Jay to participate with introductory to the river
- d. Building community stewardship around water
 - i. Mary Whitmore
 - ii. Fessell to contact Dr. White, MSU, bring together communities around water

6. Public Comment

- a. John Nelson, 4022 Incochee, suggested Karl Ganter, Circle of Blue, regarding stewardship around the issue of water
- b. Sue Torgerson, 967 Lake Ridge Drive, had inquiries regarding the RFQ

7. Adjournment. The meeting officially adjourned at 4:45 p.m.

Respectfully submitted,

Colleen Paveglio

The Traverse City Downtown Development Authority does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.



Downtown Development Authority
303 E. State Street
Traverse City, MI 49684
downtowntc.com
jean@downtowntc.com
231-922-2050

Memorandum

To: Lower Boardman River Leadership Team
From: Jean Derenzy, DDA CEO
Re: Items for October 24 Meeting

Presentation by Brett Fessell and Heather Hettinger: Per our October 10th meeting the Leadership Team asked for information about the Boardman. This information would help when looking at the urban part of the River, accessibility, etc.

Brett Fessell, Grand Traverse Band and Heather Hettinger, Michigan Department of Natural Resources Fisheries Division will provide an overview of the Boardman relating to:

- Fish species/seasonality Lower Boardman
- Current use of lower river for recreational fishing
- Potential of river - with quality universal access - year round
- Role of Weir - stewardship & education
- Particularly good locations to develop access to fishery

This is a great opportunity for education components for the Team and the public prior to the consultant coming on board.

Request for Qualifications and Review of Value Statements and RFQ: The Downtown Development Authority at their October 19 meeting reviewed and approved the submittal of the RFQ that the Team put together.

Further the draft value statements were presented to the DDA for comment and input. The DDA did not change any of the value statements. The next two Boards, City Commission and Parks will be presented with the value statements in November and December.

Paddle Tour Schedule: Frank Dituri will be organizing the tour and sending out information relating to the day and time.

Information / Learning Areas: For the November 7th meeting the Chair and Vice-Chair will be organizing the informational session relating to the areas discussed below.

- Universal access
- River restoration approaches
- Lower Boardman fishery
- Fish Pass Initiative
- Approaches for stewardship education

If there is interest in receiving information, please advise and staff and Tim will organize and get information to the group.

Lower Boardman River Draft Value Assumptions

The following assumptions summarize the principle goals and expectations for the Lower Boardman River moving forward, and ultimately establish the future benchmark for the “successful development” of the river. These assumptions will continue to be discussed and refined by citizens, community stakeholders, public officials, and property owners throughout the comprehensive civic engagement and planning process.

1. The natural essence and environmental integrity of the Lower Boardman River is actively celebrated, recognized and respected.
2. The Lower Boardman River is an ecologically healthy and natural river throughout its entire traverse through the city.
3. The Lower Boardman River continuously balances development along the river with environmental conservation and restoration efforts,
4. The Lower Boardman River continuously balances sustainable paddling, boating, fishing and other recreational uses along the river with environmental conservation and restoration efforts.
5. The public has interesting and accessible points to access and interact with the river.
6. Downtown Traverse City embraces, connects with and has turned its face to the river and works to eliminate hard surfaces edges along the river corridor.
7. The Lower Boardman River actively connects and binds downtown Traverse City and its surrounding neighborhoods and districts.
8. Development and conservation efforts along the Lower Boardman River are driven and managed through citizen engagement and public, private and non-profit partnerships.
9. Traverse City actively celebrates the river.
10. The Lower Boardman River and the way it is used, developed and protected will continue to evolve over time.