

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**AGENDA**  
**Friday, April 12, 2019**  
**8:00 a.m.**  
**Governmental Center, 400 Boardman Avenue, Traverse City**  
**Commission Chambers, Second Floor**  
[www.downtowntc.com](http://www.downtowntc.com)

Information and minutes are available from the DDA CEO, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA CEO as soon as possible.

1. Roll Call
2. Consent Calendar - The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any member of the board, staff, or public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

Administration:

- A. Consideration of minutes for the Regular Meeting of March 15, 2019 (approval recommended) (*Pages 1-6*)
  - B. Consideration for Approval of Claims (*Page 7-9*)
  - C. Consideration of approving Financial Reports for DDA, TIF 97, and Old Town TIF for March 2019 and Financial Reports for Traverse City Parking Services. (*Pages 10-15*)
3. CEO Report
    - A. Fiscal Year 2019/2020 Proposed Budget (*Pages 16-26*)
    - B. Elevator Repair – Old Town Parking Deck (*Pages 27-28*)
    - C. Update on Possible Extension of DDA District Boundaries (*Page 29*)
    - D. Overview of 2018 Annual Report (*Page 30*)
    - E. Project Updates (*Pages 31-32*)
  4. Board Member Reports
    - A. Arts Commission (Hershey Verbal)
    - B. Farmers Market (Hardy Verbal)
    - C. Parking Subcommittee (Hardy Verbal)
    - D. Lower Boardman River (Burkholder)
      1. Public Participation Plan (*Pages 33-42*)
    - E. TIF Ad Hoc Committee (Schneider Verbal)
  5. Closed Session for 2 Items Motion Required:
    - a. Possible Property Purchase MCL 15.268(d)
    - b. Closed session to consider the yearly periodic personnel evaluation of the DDA CEO as requested by Ms. Derenzy pursuant to MCL 15.268(a)
  6. Staff Report:
    - A. Parking (*Page 43*)
    - B. Communications (*Pages 44-45*)

7. Receive and File:
  - A. Parking Subcommittee Minutes (March) (Pages 46-48)
  - B. Lower Boardman River Leadership Team March Minutes (Pages 49-50)
  - C. Lower Boardman River Public Outreach Subcommittee March Minutes (Pages 51-52)
  - D. DTCA March Minutes (Pages 53-54)
  - E. Farmers Market Advisory Board March Minutes (Pages 55-56)
  - F. Arts Commission March Minutes (Pages 57-58)
  - G. Celebration for Young Children Event – April 27, 2019 (Page 59)
8. Public Comment
9. Adjournment

The Traverse City Downtown Development Authority does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.