

**DOWNTOWN DEVELOPMENT AUTHORITY  
LOWER BOARDMAN RIVER LEADERSHIP TEAM  
Wednesday, December 5, 2018, 5:30 p.m.  
400 Boardman Avenue, Lower Level Cafeteria  
Traverse City, MI 49684  
[www.downtowntc.com](http://www.downtowntc.com)**

Co-Chair Burkholder called the meeting to order at 9:05 p.m.

**Present:** Harry Burkholder, Elise Crafts, Christine Crissman, Jean Derenzy, Frank Dituri, Tim Ervin, Brett Fessell, Michele Howard, Jennifer Jay, Rick Korndorfer, Deni Scrudato (via phone), Russ Soyring, Mike Vickery

**Absent:** N/A

**DDA Staff:** Colleen Paveglio

1. Meeting Minutes: **The meeting minutes from November 28, 2018 were approved as presented upon motion by Howard, seconded by Korndorfer. Motion carried unanimously.**
2. Pre-Interview Discussion
  - a. The Leadership Team reviewed the set of questions
3. Smith Group Interview
4. Biohabitats Interview

Korndorfer departed at this time in the meeting

5. Discussion
  - a. **Motion by Burkholder, seconded by Howard, that the Lower Boardman River Leadership Team recommend Smith Group to the DDA Board of Directors as the consultant for the Lower Boardman River Unified Plan. Motion carried unanimously.**
    - i. Discussion with Great Lakes Fisheries and their participation with the process
6. Public Comment
  - a. Sue Torgerson, 967 Lake Ridge Drive, commented on the consultant interviewees and community engagement
7. Adjournment. The meeting officially adjourned at 1:30 p.m.

Respectfully submitted,

Colleen Paveglio

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