

**DOWNTOWN DEVELOPMENT AUTHORITY
AGENDA**

Friday, May 17, 2019

8:00 a.m.

Governmental Center, 400 Boardman Avenue, Traverse City

Commission Chambers, Second Floor

www.dda.downtowntc.com

Information and minutes are available from the DDA CEO, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA CEO as soon as possible.

1. Roll Call
2. Public Hearing 2019/2020 Budget: DDA, TIF 97, Old Town TIF (Pages 1-8)
3. Consent Calendar - The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any member of the board, staff, or public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

Administration:

- A. Consideration of minutes for the Regular Meeting of April 12, 2019 (approval recommended) (*Pages 9-11*)
 - B. Consideration for Approval of Claims (*Pages 12-14*)
 - C. Consideration of approving Financial Reports for DDA, TIF 97, and Old Town TIF for April 2019 and Financial Reports for Traverse City Parking Services. (*Pages 15-20*)
4. Special Presentations:
 - a. Overview of Bridge Work for 2019/2020 Budget (Page 21)
 5. CEO Report
 - A. Three Year HVAC Maintenance Agreement (Pages 22-23)
 - B. Winterization of Lot O Boiler and glycol lines (Pages 24-25)
 - C. Park Street Public Restrooms Cleaning Services (Page 26)
 - D. 2019/2020 Strategic Plan Meeting – July or August 2019 ((Page 27)
 - E. Project Updates (Page 28)
 6. Board Member Reports
 - A. Arts Commission (Hershey Verbal)
 - B. Farmers Market (Hardy Verbal)
 - C. Parking Subcommittee (Hardy Verbal)
 - D. Lower Boardman River (Burkholder Verbal/Handout)
 - E. TIF Ad Hoc Committee (Schneider Verbal)
 7. Staff Report:
 - A. Parking (*Page 29*)
 - B. Communications (Pages 30-32)
 8. Closed Session for Possible Property Purchase MCL 15.268(d)

9. Receive and File:
 - A. Parking Subcommittee April Minutes (*Pages 33-34*)
 - B. Lower Boardman River Leadership Team April Minutes (*Pages 35-37*)
 - C. Lower Boardman River Public Outreach Subcommittee April Minutes (*Pages 38-39*)
 - D. TIF 97 DDA & City Commission Ad Hoc April Minutes (*Page 40*)
 - E. DTCA April Minutes (*Pages 41-42*)
 - F. Farmers Market Advisory Board April Minutes (*Pages 43-44*)
 - G. Arts Commission April Minutes (*Pages 45-47*)
 - H. Transformation of Traverse City Article in Planning & Zoning News (on desks)

10. Public Comment

11. Adjournment

The Traverse City Downtown Development Authority does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.