

**DOWNTOWN DEVELOPMENT AUTHORITY
PARKING SUBCOMMITTEE AGENDA
August 1, 2019, 11:00 a.m.
2nd Floor Committee Room
Governmental Center, 400 Boardman Ave, Traverse City
www.downtowntc.com**

Information and minutes are available from the DDA CEO, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA CEO as soon as possible. Any interested person or group may address the DDA Board on any agenda item when recognized by the presiding officer or upon request of any DDA Board member. Also, any interested person or group may address the DDA Board on any matter concerning the DDA not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the DDA Board.

1. Approval of June 6, 2019 Minutes
2. Update of Activities
3. Future Items
4. Public Comment
5. Adjournment

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**DOWNTOWN DEVELOPMENT AUTHORITY
PARKING SUBCOMMITTEE MINUTES
June 6, 2019, 11:00 a.m.
2nd Floor Committee Room
Governmental Center, 400 Boardman Ave, Traverse City
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Co-chair, Rick Brown, called the meeting to order at 11:00am

1. Roll Call

Present:

Absent: Steve Constantin, Scott Hardy

2. Meeting Minutes: **The meeting minutes from May 2, 2019 were approved as presented upon motion by Hershey, seconded by Jackson Motion carried unanimously.**

3. Transportation Committee Update

- a. Overnight Parking – 300 Maple
- b. New On-street Metered Parking – 200 Boardman & 100 Railroad
- c. Bike Share and eScooters
- d. Bus Shelter Locations

4. TDM: 3 Yr Plan

- a. Planning Commission Follow-up
- b. Residential Permit Parking (RPP)
 - i. **Motion by Jackson, seconded by Hershey that the Parking Subcommittee recommends the DDA Board approve moving forward with a residential parking permit ordinance. Approved unanimously.**
 - ii. **Motion by Knaus, seconded by Jackson that the Parking Subcommittee recommends moving forward with virtual RPP permits at no charge.**
- c. Overnight Parking - Nightly Rentals

5. Old Business

- a. Surface Permit Parking Alternatives
- b. Seasonal Park-n-ride Locations

6. New Business

- a. Marina Parking – Lot M
- b. July Meeting Cancelled

7. Public Comment.

Nate Crane, owner of Rare Bird commented on lack of signage for back-in parking on Lake Avenue.

Tom Krause, Realtor, spoke on need for signage for back-in parking on Lake Avenue

Chris Redding, spoke on need for signage for back-in parking on Lake Avenue

8. Adjournment. The meeting officially adjourned at 12:30pm

Rick Brown, Co-chair



Downtown Development Authority
303 E. State Street
Traverse City, MI 49684
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Memorandum

To: Parking Subcommittee
From: Jean Derenzy, CEO
Date: July 30, 2019
SUBJECT: Update on Activities

New On-street Metered Parking – 200 Boardman and 100 Railroad

The new meters were installed around the 4th of July. As a reminder, the two locations were Boardman Avenue between State Street and Washington Street and Railroad Avenue between Front Street and State Street. Boardman Avenue has 8 metered spaces; 6 on the west side and 2 on the east side. Railroad Avenue has 14 metered spaces on the east side. Locations are 10-hour meters which allow for both transient parking and surface permit use.

Our office has received concerns/issues relating to these new meters and were advised that this is a temporary use for 90 days and based on input received and how the meters have worked will go to the City Commission for a permanent solution. These new meters are part of the overall piece of losing Lot S on the West Side. I will have data for you at the meeting to determine use of these spaces.

Marina Parking: As you may recall, this summer there was a shift in marina parking. First, was that marina permits were no longer allowed to park in permit surface lots or the parking garages for free, as was past practice. Based on this new policy, parking eliminated public (metered) parking from the Marina Lot during their peak season and reserve the spaces for marina permits only. Marina permits will continue to be issued by Marina staff to seasonal boat slip holders, daily reservations and marina employees. Daily boat launch permits will still be available for purchase near the boat launch.

Attached is a map which shows the changes. This is a unique parking lot, where parking is not part of the issuance of permits and not part of the overall parking system. I will be working with the City Manager about best practice for this Lot.

As assistance in reading the map and the changes involved, following is an overview:

Section A: No change remains for transient -- so available for marina parking too (14 public and 2 handicap)

Section B: Parking with daily marina permit for boat trailers for people using boat launch (about 30 spaces)

Section C: No change. remains the same being 2 handicap and 2 loading zone for the kayak vendor.

Section D: This should be split. Marked in yellow is where meters were pulled and now are strictly for marina parking. This is 3 handicap spaces, 2 loading zone spaces and 47 dedicated spaces for marina permits

The remaining 30 spaces that I did not color in yellow are metered for transient.

Section E: No change remains for marina parking only.

Lake Avenue: At the last meeting, representatives of businesses on Lake Avenue attended the subcommittee meeting to discuss back-in parking. I talked with City Engineer, Tim Lodge, and tried to assist by stenciling in on the pavement "BACK-IN ONLY". This has assisted and the businesses have responded positively to this new signage.

E-Scooters: Meeting will be held on Thursday, August 1st with City attorney and City Planner to discuss rules and regulations of allowing e-scooters.

IronMan: The DDA has created a webpage to provide information update on timing of road closures, parking availability for employees, spectators, visitors etc.

Done

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Memorandum

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Date: July 30, 2019
SUBJECT: Future Items

I will present a few priority items that we are looking for your input as it relates the TDM your meeting on Thursday. This will also help the DDA Board as we look at our strategies at our August 16th meeting.