

**DOWNTOWN DEVELOPMENT AUTHORITY
LOWER BOARDMAN RIVER LEADERSHIP TEAM
Wednesday, September 18, 2019, 5:30 p.m.
400 Boardman Avenue, Lower Level Cafeteria
Traverse City, MI 49684
dda.downtowntc.com**

Chair Jay called the meeting to order at 5:31 p.m.

Present: Harry Burkholder, Elise Crafts, Jean Derenzy, Frank Dituri, Tim Ervin, Brett Fessell, Jennifer Jay, Deni Scrudato, Russ Soyring, Mike Vickery

Absent: Christine Crissman, Michele Howard, Rick Korndorfer

DDA Staff: Colleen Paveglio

1. Nomination by Jay for Fessell to Co-Chair the Lower Boardman River Leadership Team
2. Meeting Minutes: **The meeting minutes from August 21, 2019 were approved as presented upon motion by Crafts, seconded by Derenzy. Motion carried unanimously.**
3. Update on FishPass Project
 - a. Frank Dituri and Brett Fessell will provide updates at the Lower Boardman River Leadership Team meetings
 - b. An overview of public outreach meetings and how the project began to address restoration of the river
 - c. Suggestion for a televised meeting for updates
4. Review Comments Received from Public Engagement Project
 - a. Include the updated feedback on website
 - b. Review of the survey results with over 500 respondents
 - c. Leadership Team to review the Project Action Plan and provide feedback
 - a. What exists today? Where we came from
 - b. Deadline for the Team to send to SmithGroup: October 2nd
 - a. Staff to send Bob Doyle's email to Team
 - d. Future public engagement: Weigh value statements against input
 - a. Focus on habitat enhancement and others follow
 - b. Initial outreach to stakeholders and partners
 - c. Comment regarding historical context of overuse and misuse and provide a guiding document for the future
 - d. Ervin to map a process for FishPass for engagement and send to group
 - e. Inquiry on process and mapping for FishPass
 - a. The LBR Team should be involved in the future FishPass meetings

5. Begin Opportunity/Design Phase based on comments received
 - a. Leadership Team to review the Project Action Plan and provide feedback
 - a. What exists today? Where we came from
 - b. Deadline for the Team to send to SmithGroup: October 2nd
 - a. Staff to send Bob Doyle's email to Team
 - c. Future development before Unified Plan
 - a. Derenzy: Planning Commission has delayed work on riparian buffer until Unified Plan is developed
6. Identify Public Outreach for Design Phase
 - a. Future public engagement: Weigh value statements against input
 - a. Focus on habitat enhancement and others follow
 - b. Initial outreach to stakeholders and partners
 - c. Comment regarding historical context of overuse and misuse and provide a guiding document for the future
 - d. Ervin to map a process for FishPass for engagement and send to group
 - a. Scudato to provide a list of questions to Ervin
 - b. Inquiry on process and mapping for FishPass
 - c. The LBR Team should be involved in the future FishPass meetings
 - e. Doyle to provide an outline once feedback is received from LBR Team
 - a. Linking grid to vision and values and provide content
 - b. Reviewed at the October 16th, LBR meeting
7. Public Comment
 - a. Ann Rogers, 1236 Peninsula Drive, NMEAC Co-Chair, commented on the FishPass project and the process.
 - b. Milton Anderson, 429 S. Garfield, commented on the FishPass project
 - c. Rick Buckhalter, 932 Kelley Street, commented on the FishPass project
 - d. Judy Nelson, 429 S. Garfield, commented on the FishPass project and mirroring the LBR engagement process
 - e. Mitch Treadwell, 620 W. Seventh Street, commented on the LBR public engagement and future development being addressed
8. Adjournment. The meeting officially adjourned at 7:54 p.m.

Respectfully submitted,

Colleen Paveglio

treatment or employment in, its programs or activities. The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.

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