



Traverse City Arts Commission Regular Meeting

October 21, 2020

3:30 pm

The Traverse City Arts Commission will not be held at the Governmental Center. The Traverse City Arts Commission will be conducted remotely via Zoom Webinar at:

<https://us02web.zoom.us/j/87218078408>

Anyone wishing to give public comment will need to call in and wait in a "virtual waiting room" where their microphones will be muted until they are called upon:

Dial: 312-626-6799

Meeting ID: 872 1807 8408

Participant ID: # (yes, just #)

Posted: October 16,2020

The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City is committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with the Commission honor these values.

Traverse City Arts Commission:
c/o Katy McCain, Director of Community Development
(231) 922-2050
Email: katy@downtowntc.com
Web: www.traversecitymi.gov
303 E State St Ste 3
Traverse City, MI 49684

Welcome to the Traverse City Arts Commission meeting!

Agenda

	Page
1. CALL TO ORDER	
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2. PUBLIC COMMENT	
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3. APPROVAL OF MINUTES	
A. Approval of the September 16, 2020 Arts Commission Meeting Minutes. Arts Commission - 16 Sep 2020 - Minutes - Pdf	5 - 7
B. Approval of September 29, 2020 Special Meeting Minutes Arts Commission - 29 Sep 2020 - Minutes - Pdf	9 - 10
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4. PROJECT UPDATE	
A. Art on the TART <ol style="list-style-type: none">Landscape Update from TART/InhabitectDRAFT RFQ	
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5. FINANCIALS	
A. FY 20-21 Budget	11 - 12
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6. OLD BUSINESS	
A. Mazinaadin Frames	
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7. NEW BUSINESS	
A. Election of Vice-Chair	
B. Mural Project Discussion	
C. October Misc Memo	
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8. PUBLIC COMMENT	
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9. ADJOURNMENT	



**Minutes of the
Arts Commission for the City of Traverse City
Regular Meeting
Wednesday, September 16, 2020**

A regular meeting of the Arts Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:30 p.m.

The following Commissioners were in attendance: Commissioner Ashlea Walter, Board Member Charlotte Smith, Board Member Debbie Hershey, Commissioner Matt Ross, Board Member Megan Kelto, Board Member Roger Amundsen, and Board Member Chelsie Niemi

The following Commissioners were absent: None

Chairperson Hershey presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUCEMENTS**

(1) Meeting called to order at 3:40pm by Chairperson, Hershey.

(b) **PUBLIC COMMENT**

(1) No public comment given.

(c) **APPROVAL OF MINUTES FOR FEBRUARY 19, 2020**

(1) Meeting Minutes
Approval of March 2020 minutes.

Moved by Megan Kelto, Seconded by Charlotte Smith

CARRIED.

(d) **PROJECT UPDATE**

- (1)
 - Summer Art Installations
Update by Burkholder on Birdhouse and Boathouse projects completed since last meeting.
- (2) Art on the TART
 - Harry turned meeting over to Caitlin Early from TART. She discussed progress on landscaping.

- Smith asked question on confirmation of location of 10th Street trailhead location
- Burkholder clarifies that the exact art piece has not yet been determined
- Hershey asks if Art on the TART subcommittee should meet or asks if it should be determined by the group as a whole
- Ross clarifies that the landscaping portion will be paid by TART
- Ross asks who will be in charge of maintenance
 - Early clarifies City will mow and TART/Oryana will plant and maintain
- Early states that Inhabitect has already started working on Concept 1 that was presented in the packet
- Smith urges to stay away from sculpture and suggests diversification of collection
 - Agreed upon by others
- Hershey proposes we give everyone time to brainstorm on type of art, especially now that the site plan (Concept 1) has been determined
 - Burkholder proposes a "fieldtrip" be taken by board and staff to the location
 - Board agrees
- Ross mentions that an open call should be done for piece determination

(e) **FINANCIALS**

- (1) Review of Financial Statements
Approved including 20k for maintenance

(f) **OLD BUSINESS**

- (1) NONE

(g) **NEW BUSINESS**

- (1) Board Composition Review
- Discussion that Walter's term is technically up but staying on due to still being the City Commission rep
 - Hershey is still on as DDA representative

- (2) Election of Officers
Motion to Elect Charlotte Smith Chair of Arts Commission

Moved by Charlotte Smith, Seconded by Debbie Hershey

Yes: Charlotte Smith, Debbie Hershey, Matt Ross, Megan Kelto, Roger Amundsen, and Chelsie Niemi

Absent: Ashlea Walter

CARRIED. 6-0-1 on a recorded vote

- (3) Mazinaadin Frames

- McCain and Burkholder to contact GT Band to see what frames they wanted
- Discussion to distribute to other community organization
 - Ross mentions Munson
 - Smith mentions reaching out to schools
- Question presented that they could possibly be sold
 - Ross recommends we look into copyright on them to see our options

(h) **PUBLIC COMMENT**

(1) General

- No public comment given

(i) **ADJOURNMENT**

(1) Motion to adjourn at 4:19pm

Moved by Megan Kelto, Seconded by Roger Amundsen

Yes: Megan Kelto, Roger Amundsen, Charlotte Smith, Debbie Hershey,
Matt Ross, and Chelsie Niemi

Absent: Ashlea Walter

CARRIED. 6-0-1 on a recorded vote

Debbie Hershey, Chairperson



**Minutes of the
Arts Commission for the City of Traverse City
Regular Meeting
Tuesday, September 29, 2020**

A regular meeting of the Arts Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:30 p.m.

The following Commissioners were in attendance: Commissioner Ashlea Walter, Commissioner Charlotte Smith, Commissioner Chelsie Niemi, Commissioner Roger Amundsen, Commissioner Megan Kelto, and Commissioner Matt Ross

The following Commissioners were absent: Commissioner Debbie Hershey

Chairperson Smith presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUCEMENTS**

(b) **PUBLIC COMMENT**

(1) No public comment given.

(c) **SITE TOUR AND PROJECT DISCUSSION**

(1) Preliminary Site Plan Designs

(2) Caitlin Early of TART walked the group through the proposed site concept (#1 in packet)

- Structure of art decision process
 - Niemi suggests open art call

(d) **PUBLIC COMMENT**

(1) General

- No public comment given

(2) Commissioners

- Topic of Mazinaadin Art piece donation to GTB brought forward
 - To be discussed at October meeting

(e) **ADJOURNMENT**

(1)

Charlotte Smith, Chairperson

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BUDGET REPORT FOR TRAVERSE CITY
 Fund: 282 PUBLIC ARTS COMMISSION FUND

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Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 DEPT REQUESTED BUDGET	2020-21 DIAGER RECOMMENDED BUDGET	FII
ESTIMATED REVENUES								
282-000-674.000	CONTRIBUTIONS-PUBLIC SOURCES	15,000.00	15,000.00					
282-000-675.000	CONTRIBUTIONS-PRIVATE SOURCES	64,505.00	35,000.00	836.35				
282-000-695.000	TRANSFERS IN	30,000.00	30,000.00					
282-000-699.000	PRIOR YEARS' SURPLUS		32,900.00					
TOTAL ESTIMATED REVENUES		109,505.00	112,900.00	836.35				

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Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 DEPT REQUESTED BUDGET	2020-21 DIAGER RECOMMENDED BUDGET	FII
APPROPRIATIONS								
282-282-727.000	OFFICE SUPPLIES	507.74	2,200.00					
282-282-801.000	PROFESSIONAL AND CONTRACTUAL	45,756.43	35,700.00	8,934.61				
282-282-970.000	CAPITAL OUTLAY	2,120.00	75,000.00	53,679.14				
TOTAL APPROPRIATIONS		48,384.17	112,900.00	62,613.75				
NET OF REVENUES/APPROPRIATIONS - FUND 282		61,120.83		(61,777.40)				
	BEGINNING FUND BALANCE	64,591.23	125,712.06	125,712.06	125,712.06	125,712.06	125,712.06	:
	ENDING FUND BALANCE	125,712.06	125,712.06	63,934.66	125,712.06	125,712.06	125,712.06	: