

**FOR IMMEDIATE RELEASE**

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**Downtown Traverse City**  
*DDA Offices Close To Walk-In Traffic*

In an effort to prevent the further spread of COVID-19 cases, the Traverse City Downtown Development Authority (DDA) Offices at 303 East State Street will close to walk-in traffic starting March 17, 2020 through March 30, 2020. This will also include the Parking Office located in the Hardy Parking Garage. Employees will be working a combination of remotely and at the office. While these offices will be closed to the public, telephone calls and emails will be answered between the hours of 8 am - 5 pm, Monday through Friday.

For calls to DDA Offices: 231-922-2050  
For calls to Parking Offices: 231-922-0241  
Staff emails can be found at [dda.downtowntc.com](http://dda.downtowntc.com)

**Downtown Gift Certificate Sales:** Downtown Gift Certificates will no longer be available for purchase in person at the Downtown Office, Hardy Parking Garage, or Independent Bank. Online sales are available and may be purchased online at <https://www.downtowntc.com/downtown-gift-certificates/>. Orders will be processed in a timely manner and mailed.

**Parking Payments:** Payments related to parking matters may be made at the drop box at the Hardy Parking Garage, located in front of the parking office at 303 East State Street or by calling the parking office during business hours. Parking violations may also be paid online at <https://downtowntc.t2hosted.com/Account/Portal>

The DDA is dedicated to keeping the staff and community members safe and healthy and will continue to provide services to the Downtown District and our community.

[dda.downtowntc.com](http://dda.downtowntc.com)

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