

**DOWNTOWN DEVELOPMENT AUTHORITY  
LOWER BOARDMAN RIVER LEADERSHIP TEAM  
UNIFIED PLAN SUBCOMMITTEE**

Monday, October 5, 2020  
1:00 p.m.

The Lower Boardman River Leadership Team Unified Plan Subcommittee Meeting will not be held at the Governmental Center. The Lower Boardman River Leadership Team Unified Plan Subcommittee will be conducted remotely via Zoom Webinar.

The Lower Boardman River Leadership Team Unified Plan Subcommittee Meeting can be viewed at:

<https://us02web.zoom.us/j/82028091162>

Anyone wishing to listen and give public comment will need to call in and wait in a “virtual waiting room” where their microphones will be muted until they are called upon:

**Dial: 312 626 6799**

**Meeting ID: 820 2809 1162**

**Participant ID: # (yes just #)**

Posted and Published

The DDA recognizes the importance of not bringing people together unnecessarily in an effort to stop the spread of the coronavirus. The Governmental Center has been closed to walk-in traffic and will be closed for all DDA, Lower Boardman River Leadership Team and Lower Boardman River Leadership Team Subcommittee meetings for the foreseeable future. Members of the Lower Boardman River Leadership Team Unified Plan Subcommittee will not be present in the Governmental Center for official Lower Boardman River Leadership Team Unified Plan Subcommittee meetings.

This meeting is being conducted remotely to assist in stopping the spread of the coronavirus. Individuals with disabilities may participate in the meeting by calling-in to the number as though they were going to be giving public comment as outlined below or by calling the TDD#.

For members of the Lower Boardman River Leadership Team Unified Plan Subcommittee members and key DDA staff, their name will appear on screen when they are speaking. For individuals who may wish to give public comment, the method for providing public comment during these remote-participation meetings is to call the number outlined in the header as well as enter the Meeting ID and Participant ID as outlined in the header.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” These instructions will be included in every official published agenda of the Lower Boardman River Leadership Team Unified Plan Subcommittee. Those calling in will be able to hear the audio of the Lower Boardman River Leadership Team Unified Plan Subcommittee meeting, yet their microphone will be muted.

When the Lower Boardman River Leadership Team Unified Plan Subcommittee accepts public comment, in the order calls were received, the meeting facilitator will identify the caller by the last four digits of their telephone number and ask them if they would like to make a comment.

While not required, but so we do not have to go through an unnecessarily long list of callers, we ask, if possible, that those who do not wish to give public comment refrain from calling in and instead listen to the meeting.

The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the DDA CEO

The DDA and Lower Boardman River Leadership Team is committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with the Lower Boardman River Leadership Team honor these values.

DDA:

c/o Jean Derenzy, CEO  
(231) 922-2050

Email: [jean@downtowntc.com](mailto:jean@downtowntc.com)

Web: [www.downtowntc.com](http://www.downtowntc.com)

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Traverse City, MI 49684

**Lower Boardman Leadership Team  
Unified Plan Subcommittee  
Meeting Agenda**

1. Opening Public Comment
2. Discussion Of Unified Plan Recommendations
3. Next Steps and Reporting Out To The Full Leadership Team
4. Public Comment
5. Adjournment

Any interested person or group may address the Leadership Team Unified Plan Subcommittee on any agenda item when recognized by the presiding officer or upon request of any Leadership Team Subcommittee member. Also, any interested person or group may address the Leadership Team Unified Plan Subcommittee on any matter of concerning the Lower Boardman River not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Leadership Team Unified Plan Subcommittee .