



**Minutes of the  
Arts Commission for the City of Traverse City  
Regular Meeting  
December 15, 2021**

A regular meeting of the Arts Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:41 p.m.

The following Commissioners were in attendance: Ms. Walter, Ms. Stanley, Mr. Hoisington, Mr. Amundson

The following Commissioners were absent: Mr. Nance, Ms. Early, Ms. Niemi

Chairperson Amundson presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUCEMENTS**

(b) **CONSENT CALENDAR**

(1) Consideration of approving the meeting minutes from the November 17, 2021 meeting (approval recommended) Burkholder) - PDF

(2) Financials  
Approval of the Consent Calendar as presented

Moved by Ashlea Walter, Seconded by Roger Amundsen

**Yes:** Ashlea Walter, Roger Amundsen, Mi Stanley, and Joshua Hoisington

**Absent:** Chelsie Niemi, Caitlin Early, and Steve Nance

**CARRIED. 4-0-3 on a recorded vote**

(c) **OLD BUSINESS**

(1) Rotating Art Update

- Mr. Burkholder noted that the new art installations are up along the TART Trail.
- Commissioner Walter asked about a Ribbon Cutting ceremony

- Mr. Burkholder noted he would reach out to TART, Roger and the artist regarding a ribbon cutting

**(2) Strategic Plan Update**

- Mr. Burkholder reviewed the memo
- Commissioner Walter asked that we spell out next steps for amending the plan as a procedural item
- Mr. Burkholder said he would make a 6-month timeline for next steps to present at the January Meeting

Motion that the Arts Commission approve to enter into a contract with Parallel Solutions for consulting services for a strategic plan for a not-to-exceed cost of \$12,100 subject to approval and substance by the DDA CEO and city attorney.

Moved by Mi Stanley, Seconded by Roger Amundsen

**Yes:** Ashlea Walter, Roger Amundsen, Mi Stanley, and Joshua Hoisington

**Absent:** Chelsie Niemi, Caitlin Early, and Steve Nance

**CARRIED. 4-0-3 on a recorded vote**

**(3) Banner Initiative**

- Burkholder noted he was still waiting to get the banner dimensions and count from Britten Banner
- Commissioners discussed a desire to have submissions only open to local artists
- Commissioners discussed the theme of "Fresh Perspectives of Downtown"

**(4) Art on the TART Update**

- Commissioners discussed a desire to include fabrication costs within the total budget
- Mr. Burkholder noted he would work with TART to get the exact dimensions of the space
- Mr. Burkholder noted he would work on a RFP to be reviewed and approved by the Arts Commission in January

**(5) GIS Inventory Mapping Initiative Presentation (Jerry Swanson, Brianna Pemberton)**

- This item was moved to the top of "old business"
- A presentation was provided by Jerry Swanson and Brianna Pemberton

**(d) PUBLIC COMMENT**

- (1) General
- (2) Commissioners

(e) **ADJOURNMENT**

- (1) Adjournment  
Motion to adjourn the meeting

Moved by Joshua Hoisington, Seconded by Roger Amundsen

**Yes:** Ashlea Walter, Roger Amundsen, Mi Stanley, and Joshua Hoisington

**Absent:** Chelsie Niemi, Caitlin Early, and Steve Nance

**CARRIED. 4-0-3 on a recorded vote**

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Roger Amundson