

Traverse City Downtown Development Authority Regular Meeting

August 20, 2021

8:30 am

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted: August 17, 2021



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If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City and Downtown Development Authority are committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with board members honor these values.

Downtown Development Authority:

c/o Jean Derenzy, CEO

(231) 922-2050

Web: www.downtowntc.com

303 East State Street, Suite C

Traverse City, MI 49684

Welcome to the Traverse City Downtown Development Authority meeting!

Agenda

	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. REVIEW AND APPROVAL OF AGENDA	
A. Consideration of approving the agenda as presented.	
4. CONSENT CALENDAR	
<i>The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one DDA Board motion without discussion. Any member of the DDA Board, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the DDA Board; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single DDA Board action adopting the consent calendar.</i>	
A. Consideration of approving the minutes of the Regular Meeting of July 16, 2021 (approval recommended) (Jean Derenzy)	5 - 11
Downtown Development Authority Regular Meeting - 16 Jul 2021 - Minutes - PDF	
B. Consideration of approving Financial Reports and disbursements for DDA, TIF 97, Old Town TIP, Parking and Arts Commission for July 2021 (approval recommended) (Jean Derenzy, Harry Burkholder, Nicole VanNess)	13 - 23
DDA, TIF 97 and Old Town TIF Financials July 2021 - PDF	
TC Parking Services Financials July 2021 - PDF	
Arts Commission Financials July 2021 - PDF	
5. ITEMS REMOVED FROM CONSENT CALENDAR	
6. SPECIAL ORDER OF BUSINESS	
A. Annual Informational Meeting (Verbal and Power-Point Presentation Will Be Provided) (Jean Derenzy)	25
Annual Informational Meeting Memo (Jean Derenzy) - PDF	

7. NEW BUSINESS		
A.	Parking Subcommittee Appointment Parking Subcommittee Appointment Memo (Scott Hardy, Pam Marsh) - PDF	27
8. CEO REPORT		
A.	Project Updates CEO Report Project Updates (Jean Derenzy) - PDF	29 - 31
9. BOARD MEMBER UPDATES		
A.	Parking Subcommittee (Scott Hardy) Parking Subcommittee Update Memo (Hardy) - PDF	33
B.	Arts Commission (Steve Nance) August Arts Commission Board Member Update Memo (Nance) - PDF	35 - 36
10. STAFF REPORTS		
A.	Transportation Mobility Director (Nicole VanNess) Transportation Mobility Director Report (VanNess) - PDF Employee Parking Rack Card Front Employee Parking Rack Card Back	37 - 41
B.	Community Development Director (Katy McCain) Community Development Director Report (McCain) - PDF	43 - 44
11. RECEIVE AND FILE		
A.	East Front Street Project Update (Jean Derenzy, Suzanne Schultz, Progressive AE) East Front Street Memo (Jean Derenzy, Harry Burkholder) - PDF Progressive AE DDA Board Project Update Memo (Suzanne Schulz) - PDF	45 - 55
B.	Healthier Drinking Culture Project Update (Jean Derenzy) Healthy Drinking Culture Project Update Memo - PDF	57
C.	Arts Commission July 21, 2021 Meeting Minutes Arts Commission July 21, 2021 Meeting Minutes - PDF	59 - 61
D.	Parking Subcommittee July 2021 Meetings Minutes Parking Subcommittee August 12, 2021 Meeting Minutes - PDF	63 - 64
12. PUBLIC COMMENT		

13. ADJOURNMENT