



**Minutes of the
Parking Subcommittee for the Downtown Development Authority
Regular Meeting
Thursday, January 7, 2021**

A regular meeting of the Traverse City Parking Subcommittee of the City of Traverse City was called to order over Zoom Meeting in Traverse City, Michigan, at 11 a.m.

The following Members were in attendance: Vice-chairperson Rick Brown, Stephen Constantin, T. Michael Jackson, Todd Knaus, and Richard Lewis

The following Members were absent: Chairperson Scott Hardy and Debbie Hershey

Vice-chairperson Brown presided at the meeting.

(a) **CALL TO ORDER**

The meeting was called to order at 11:04 AM.

(b) **ROLL CALL**

(c) **CONSIDERATION OF MINUTES**

- (1) Consideration of approving the minutes of the December 3, 2020 meeting.
Approval of the minutes of the October 1, 2020 meeting.

Moved by Richard Lewis, Seconded by Stephen Constantin

Yes: Rick Brown, Stephen Constantin, T. Michael Jackson, and Richard Lewis

Absent: Scott Hardy, Debbie Hershey, and Todd Knaus

CARRIED. 4-0-3 on a recorded vote

(d) **OLD BUSINESS**

- (1) Smart Parking Meter Purchase

Knaus arrived at the meeting at 11:20 AM.

Committee Discussion:

- Brown provided an overview of the Evaluation Committee's proposal review.
- Lewis would recommend amending the motion to a not-to-exceed amount.

Amended motion: The Parking Subcommittee recommends to the DDA Board entering into a contract with CivicSmart for the purchase phase 1 meters in an amount not to exceed \$175,000.

Moved by Richard Lewis, Seconded by Stephen Constantin

Yes: Rick Brown, Stephen Constantin, T. Michael Jackson, and Richard Lewis

Absent: Scott Hardy, Debbie Hershey, and Todd Knaus

CARRIED. 4-0-3 on a recorded vote

(2) Updates

Commission Discussion:

- Jackson would like to see if there is an opportunity with the airport to contract parking.

(e) **RECEIVE AND FILE**

(1) The Post and Courier Article - January 1, 2021

(f) **PUBLIC COMMENT**

No public comment.

(g) **ADJOURNMENT**

(1) Motion to adjourn the meeting
The meeting was adjourned at 11:29 AM.

Moved by T. Michael Jackson, Seconded by Stephen Constantin

Yes: Rick Brown, Stephen Constantin, T. Michael Jackson, Todd Knaus, and Richard Lewis

Absent: Scott Hardy and Debbie Hershey

CARRIED. 5-0-2 on a recorded vote

Rick Brown, Vice-chairperson