



**Minutes of the
Arts Commission for the City of Traverse City
Regular Meeting
Wednesday, March 16, 2022**

A regular meeting of the Arts Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:30 p.m.

The following Commissioners were in attendance: Commissioner Ashlea Walter, Commissioner Chelsie Niemi, Commissioner Roger Amundson, Commissioner Caitlyn Early, Commissioner Steve Nance, Commissioner Joshua Hoisington

The following Commissioners were absent: Commissioner Mi Stanley

Chairperson Amundson presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUCEMENTS**

(b) **CONSENT CALENDAR**

(1) Consideration of approving minutes from the February 16, 2022 Arts Commission Meeting (approval recommended) (Burkholder) - PDF

(2) Approval of approving the February 2022 Arts Commission Financials (approval recommended) (Burkholder) - PDF

Motion to approve the Consent Calendar as amended, noting that Chairman Amundson presided over the February meeting and Commissioner Nance added an item under Public Comment.

Moved by Ashlea Walter, Seconded by Steve Nance

Yes: Ashlea Walter, Chelsie Niemi, Roger Amundsen, Caitlin Early, Joshua Hoisington, and Steve Nance

Absent: Mi Stanley

CARRIED. 6-0-1 on a recorded vote

(c) **OLD BUSINESS**

(1) Art on the TART Update

- Mr. Burkholder noted the Art on the TART RFP has been posted and released to several media channels.
- Commissioner Walter asked that the RFP be sent to the Art Commission's list of artists.

(2) West Front Street Banner Initiative Update and RFP

- Mr. Burkholder provided a summary of the revised RFP.
- Commissioner noted a desire to make the application process (and language in the RFP) more simple. Mr. Burkholder noted he would discuss the process and application language with the city attorney and that the Arts Commission would likely include additional process questions under the strategic planning process.
- Commissioners debated on how to recognize the Arts Commission and artists on the banner installation and settled on a preference to have a black band at the bottom of each banner that recognizes the Arts Commission.
- Mr. Burkholder noted he would bring the final RFP for approval at the April meeting and have an example of what the black band would say for each banner.

(3) Budget Amendment Update

- Mr. Burkholder provided an update on the budget amendment process.

(d) NEW BUSINESS

(1) Preliminary 2022/2023 Budget

- Mr. Burkholder provided a summary of the proposed/preliminary budget.
- Commissioners discussed the preliminary budget items (as presented) and discussed preferred additions, related to pop-up installations and installations in city parks as well as changes to dollar allocations.
- Following the discussion the agreed upon budget included: Strategic Plan (\$6,000); West Front Banner Initiative: (\$3,000); Mural Project (\$15,000); Maintenance (\$5,000); Mini-Grant Program (\$3,000); Communications (\$3,000); Pop-Up Projects (\$5,000); and Park Installations (\$10,000).

Motion to approve the 2022/2023 Preliminary Budget as amended.

Moved by Roger Amundsen, Seconded by Caitlin Early

Yes: Ashlea Walter, Chelsie Niemi, Roger Amundsen, Caitlin Early, Joshua Hoisington, and Steve Nance

Absent: Mi Stanley

CARRIED. 6-0-1 on a recorded vote

(e) PUBLIC COMMENT

(1) General

(2) Commissioners

- Commissioner Nance noted the "outdoor gym" installation near the 10th Street trailhead with a long wall reserved for art. He mentioned he would reach out to Priority Health about the possibility of a different application.
- Mr. Burkholder noted he would contact the artist about the application.
- Commissioner Early noted she would assist with grant writing for the Murals

(f) **ADJOURNMENT**

- (1) Motion to Adjourn
Motion to Adjourn the Meeting

Moved by Ashlea Walter, Seconded by Caitlin Early

Yes: Ashlea Walter, Chelsie Niemi, Roger Amundsen, Caitlin Early,
Joshua Hoisington, and Steve Nance

Absent: Mi Stanley

CARRIED. 6-0-1 on a recorded vote

Charlotte Smith, Chairperson