



**Minutes of the
Arts Commission for the City of Traverse City
Regular Meeting
Wednesday, April 20, 2022**

A regular meeting of the Arts Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:30 p.m.

The following Commissioners were in attendance: Commissioner Ashlea Walter, Commissioner Chelsie Niemi, Commissioner Roger Amundson, Commissioner Caitlyn Early, Commissioner Steve Nance, Commissioner Mi Stanley

The following Commissioners were absent: Joshua Hoisington

Chairperson Amundson presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUNCEMENTS**

(b) **CONSENT CALENDAR**

- (1) Consideration of approving minutes from March 16, 2022 Arts Commission Meeting (approval recommended) (Burkholder) - PDF
- (2) Consideration of approving the March 2022 Arts Commission Financials (approval recommended) (Burkholder) - PDF
- (3)

(c) **OLD BUSINESS**

- (1) Strategic Plan Update

Mr. Burkholder provided an update regarding the strategic planning process and the status of the contract with Parallel Solutions. Commissioners Amundson and Niemi agreed to meet with the consultant and Mr. Burkholder soon to discuss strategic planning goals and objectives and throughout the process as necessary. Commissioner Early agreed to serve as a backup for such meetings.

- (2) Art on the TART Update

Mr. Burkholder provided an update regarding the process for the selection of artists, including the possibility of having the Arts Commission make decisions regarding the evaluation and selection of finalists for the art installation. Mr. Burkholder noted

he was seeking procedural clarification from the City Attorney. If warranted, Arts Commission members agreed to set aside May 4th for a special meeting.

(3) West Front Street Banner Initiative

Commissioners noted a need to may one amendment to the first page of the RFP Motion to approve and distribute the amended RFP

Moved by Caitlin Early, Seconded by Roger Amundsen

Yes: Ashlea Walter, Chelsie Niemi, Roger Amundsen, Mi Stanley, Caitlin Early, and Steve Nance

Absent: Joshua Hoisington

CARRIED. 6-0-1 on a recorded vote

(4) 2022/2023 Budget Discussion

- Commissioners noted the need to amend the draft budget to read "West Front rather than "East Front".
- Mr. Burkholder noted that he added \$3,000 to the grant revenue line item after adding the replacement of the Petrakovitz installation under the expenses line item.

Motion to approve the budget, as amended

Moved by Roger Amundsen, Seconded by Ashlea Walter

Yes: Ashlea Walter, Chelsie Niemi, Roger Amundsen, Mi Stanley, Caitlin Early, and Steve Nance

Absent: Joshua Hoisington

CARRIED. 6-0-1 on a recorded vote

(d) **NEW BUSINESS**

No items under new business

(e) **PUBLIC COMMENT**

(1) General

- Commissioner Early asked about duplicative signage at the 10th Street Arts Installation.
- Commissioners discussed the opportunity for wall art at the new Exercise Pad.
- Mr. Burkholder noted that upcoming items will include a draft FRP for the mural project and the framework for the "paint-it-forward" initiative.

(2) Commissioners

(f) **ADJOURNMENT**

(1) Motion to adjourn

Moved by Ashlea Walter, Seconded by Steve Nance

Yes: Ashlea Walter, Chelsie Niemi, Roger Amundsen, Mi Stanley, Caitlin Early, and Steve Nance

Absent: Joshua Hoisington

CARRIED. 6-0-1 on a recorded vote

Charlotte Smith, Chairperson