

Traverse City Downtown Development Authority Regular Meeting

Friday, June 17, 2022

8:30 am

Commission Chambers, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684



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If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City and Downtown Development Authority are committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with board members honor these values.

Downtown Development Authority:
c/o Jean Derenzy, CEO
(231) 922-2050
Web: www.dda.downtowntc.com
303 East State Street, Suite C
Traverse City, MI 49684

**Welcome to the Traverse City Downtown Development Authority
meeting**

Agenda

Page

1. CALL TO ORDER

2. ROLL CALL

3. REVIEW AND APPROVAL OF AGENDA

A.

Consideration of approving the agenda as presented.

4. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one DDA Board motion without discussion. Any member of the DDA Board, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the DDA Board; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single DDA Board action adopting the consent calendar.

A.

Consideration of approving the minutes of the May 20,2022
Downtown Development Authority Board of Directors meeting
(Approval Recommended) (Jean Derenzy)

[Downtown Development Authority Regular Meeting - 20 May 2022
- Minutes - PDF](#)

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B.

Consideration of approving financial report and disbursements for
DDA, TIF 97, Old Town TIF, Parking and Arts Commission for May
2022 (Approval Recommended) (Jean Derenzy)

[DDA General, TIF 97, OT TIF Combined May 2022 Financials -
PDF](#)

[TC Parking Services May 2022 Financials - PDF](#)

[TC Arts Commission May 2022 Financials - PDF](#)

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C.

Appointment to Farmers Market Advisory Board (Approval
Recommended) (Jean Derenzy, Art Bukowski)

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[Appointment to Farmers Market Advisory Board Memo \(Jean Derenzy, Art Bukowski\) - PDF](#)
[Farmers Market Advisory Board - PDF](#)

5. ITEMS REMOVED FROM CONSENT CALENDAR

6. SPECIAL ORDER OF BUSINESS

- A. 27 -
37
Consideration of approving the 2022/2023 Budget (Approval Recommended) (Jean Derenzy)
[Approval of Budget Memo \(Jean Derenzy\) - PDF](#)
[2022 2023 DDA General Proposed Budget - PDF](#)
[2022 2023 TIF 97 Proposed Budget - PDF](#)
[2022 2023 Old Town TIF Proposed Budget - PDF](#)
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7. OLD BUSINESS

- A. 39 -
84
Circulation Subcommittee Report (Jean Derenzy, Chris Zull, Circulation Subcommittee)
[Circulation Subcommittee Memo \(Circulation Subcommittee, Jean Derenzy\) - PDF](#)
[Circulation Study Subcommittee Recommendation \(Chris Zull\) - PDF](#)
[Circulation Study Subcommittee Recommendation Presentation - PDF](#)
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8. NEW BUSINESS

- A. 85 -
87
Consideration of approving the demolition bid for 203 State Street (Approval Recommended) (Jean Derenzy)
[Demolition Bid Memo \(Jean Derenzy\) - PDF](#)
[Demo Bid \(Tim Lodge\) - PDF](#)
- B. 89 -
91
Consideration of approving a 3-year holiday light contractor (Approval Recommended) (Jean Derenzy, Harry Burkholder)
[Holiday Lights Memo \(Jean Derenzy, Harry Burkholder\) - PDF](#)
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9. CEO REPORT

- A. 93 -
94
Project Updates (Jean Derenzy)
[Project Updates \(Jean Derenzy\) - PDF](#)
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B.	Moving Downtown Forward Update (Jean Derenzy) Moving Downtown Forward Update (Jean Derenzy) - PDF	95
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10.	BOARD MEMBER REPORTS	
A.	Arts Commission Update (Steve Nance) Arts Commission Update Memo (Steve Nance, Harry Burkholder) - PDF	97
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11.	STAFF REPORTS	
A.	Transportation Mobility Director Report (Nicole VanNess) Transportation Mobility Director Report (Nicole VanNess) - PDF	99 - 100
B.	Communications and Outreach Director Report (Art Bukowski) Communications and Outreach Director Report (Art Bukowski) - PDF	101 - 102
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12.	RECEIVE AND FILE	
A.	DTCA May 2022 Meeting Minutes May 12, 2022 DTCA Board Meeting Minutes - PDF	103 - 104
B.	Circulation Subcommittee 1st Meeting Minutes 12 May, 2022 Circulation Subcommittee Meeting Minutes - PDF	105 - 106
C.	Circulation Subcommittee 2nd Meeting Minutes 26 May, 2022 Circulation Subcommittee Meeting Minutes - PDF	107 - 108
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13.	CLOSED SESSION FOR POTENTIAL PROPERTY PURCHASE MCL 15.268 AND REVIEW OF CEO EVALUATION (MOTION REQUIRED)	
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14.	PUBLIC COMMENT	
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15.	ADJOURNMENT	