

Traverse City Downtown Development Authority Regular Meeting

Friday, November 18, 2022

8:30 am

Commission Chambers,
Governmental Center 400 Boardman
Avenue
Traverse City, Michigan 49684



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If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City and Downtown Development Authority are committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with board members honor these values.

Downtown Development Authority:
c/o Jean Derenzy, CEO
(231) 922-2050
Web: www.dda.downtowntc.com
303 East State Street, Suite C
Traverse City, MI 49684

Welcome to the Traverse City Downtown Development Authority meeting

Agenda

	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. REVIEW AND APPROVAL OF AGENDA	
4. CONSENT CALENDAR <i>The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one DDA Board motion without discussion. Any member of the DDA Board, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the DDA Board; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single DDA Board action adopting the consent calendar.</i>	
A. Consideration of approving the minutes of October 21, 2022 Downtown Development Authority meeting (Approval Recommended) (Jean Derenzy) Downtown Development Authority Regular Meeting - 21 Oct 2022 - Minutes - PDF	7 - 13
B. Consideration of approving financial reports and disbursements for DDA, TIF 97, Old Town TIF, Parking Services and Arts Commission for October 2022 (Approval Recommended) (Jean Derenzy) DDA General, TIF 97, Old Town TIF October 2022 - PDF TC Parking Services Financials October 2022 - PDF TC Arts Commission Financials October 2022 - PDF	15 - 23
5. ITEMS REMOVED FROM CONSENT CALENDAR	
6. SPECIAL ORDER OF BUSINESS	
A. Recognition of Employees on the Two-Way Pilot Project (Jean Derenzy) Two-Way Pilot Employee Recognition (Jean Derenzy) - PDF	25

- B. Informational Bi-Annual Report to Community (MCL 125.4910(4)) (Jean Derenzy) 27
[Informational Bi-Annual Report to Community Memo \(Jean Derenzy\) - PDF](#)
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7. OLD BUSINESS

- A. Moving Downtown Forward Update/Overview (Jean Derenzy) 29 - 30
[Moving Downtown Forward Update/Overview Memo \(Jean Derenzy\) - PDF](#)
- B. Presentation of Lower Boardman/Ottaway River Conceptual Design (Approval Recommended) (Jean Derenzy, Inform Studio) 31 - 238
[Lower Boardman/Ottaway River Conceptual Design Memo \(Jean Derenzy\) PDF](#)
[Inform Final Design Part 1 \(Intro\) - PDF](#)
[Inform Final Design Part 2 \(Conceptual Design\) - PDF](#)
[Inform Final Design Part 3 \(Appendix\) - PDF](#)
[Inform Final Design Part 4 \(Civic Engagement Results\) - PDF](#)
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8. CEO REPORT

- A. Bridge Funding (Approval Recommended) (Jean Derenzy) 239 - 240
[Bridge Funding Memo \(Jean Derenzy\) - PDF](#)
- B. Funding for data collections State St./Pine St./Boardman Ave. (Approval Recommended) (Jean Derenzy) 241 - 242
[Data Collection on state St/Pine St./Boardman Ave. Memo \(Jean Derenzy\) - PDF](#)
- C. Memorandum of Understanding - TART/City of Traverse City (Approval Recommended) (Jean Derenzy) 243 - 247
[Project Agreement Memo \(Jean Derenzy\) - PDF](#)
[TART Bayfront Improvement & Extension Project Agreement - PDF](#)
- D. Project Updates (Jean Derenzy) 249 - 251
[Project Updates Memo \(Jean Derenzy\) - PDF](#)
[Project Map - PDF](#)
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9. BOARD MEMBER REPORTS

- A. Arts Commission Update (Harry Burkholder, Steve Nance) 253
[Arts Commission Update \(Steve Nance\) - PDF](#)
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10. STAFF REPORTS

- A. Transportation and Mobility Director Report (Nicole VanNess) 255 - 257
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[Transportation and Mobility Director Report \(Nicole VanNess\) - PDF](#)

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| B. | Downtown Experience Coordinator Report (Abby Taylor) | 259 -
260 |
| | Downtown Experience Coordinator Report (Abby Taylor) - PDF | |
| C. | Communications and Outreach Director Report (Art Bukowski) | 261 |
| | Communications and Outreach Director Report (Art Bukowski) - PDF | |
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11. RECEIVE AND FILE

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| A. | Update on State St./Pine St./Boardman Ave. | 263 |
| | Pilot Two-Way Conversion Project Update (Jean Derenzy) - PDF | |
| B. | DTCA October 2022 Minutes | 265 -
266 |
| | October 13, 2022 DTCA Board Meeting Minutes - PDF | |
| C. | Arts Commission September 2022 Minutes | 267 -
269 |
| | September 21, 2022 Arts Commission Meeting Minutes - PDF | |
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12. PUBLIC COMMENT

13. ADJOURNMENT