



Traverse City Arts Commission Regular Meeting

July 19, 2023

3:30 pm

2nd Floor Committee Room, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684

The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City is committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with the Commission honor these values.

Traverse City Arts Commission:
c/o Harry Burkholder
(231) 922-2050
Email: harry@downtowntc.com
Web: www.downtowntc.com
303 E State St. STE C
Traverse City, MI 49686

Welcome to the Traverse City Arts Commission meeting!

Agenda

	Page
1. CALL TO ORDER, ATTENDANCE, ANNOUNCEMENTS	
<hr/>	
2. PUBLIC COMMENT	
<hr/>	
3. CONSENT CALENDAR	
A. Consideration of Approving the June 21, 2023 Arts Commission Meeting Minutes (approval recommended) June 21, 2023 Meeting Minutes - PDF	5 - 7
B. Consideration of Approving the June Arts Commission Financials (approval recommended) TC Arts Commission June 2023 Financial Report - PDF	9
<hr/>	
4. OLD BUSINESS	
A. Old Business Memo (Burkholder) - PDF New Business Memo (Burkholder) - PDF Draft Arts Commission 5-Year Prioritization - PDF	11 - 14
<hr/>	
5. NEW BUSINESS	
<hr/>	
6. PUBLIC COMMENT	
A. General	
B. Commissioners	
<hr/>	
7. ADJOURNMENT	



CITY COMMISSION

GOALS & OBJECTIVES

2022-2023



HOUSING & HOMELESSNESS

Increase opportunities for more diverse housing through public and private options.



ACCESS & MOBILITY

Invest in multi-modal mobility strategies and existing and future infrastructure so that individuals of all ages, abilities and income have a network of complete, barrier free, safe, year round access to our community's amenities and basic needs.



CONNECTING PEOPLE WITH EACH OTHER AND NATURE

Invest in facilities and amenities in order to create vibrant City spaces that connect all people to nature and to each other.



ECONOMIC DEVELOPMENT

The City will foster economic development by adopting a growth mentality and by conserving and maintaining natural resources. It will work with partners to invest in and maintain amenities that support a wide variety of industries, build the workforce, and attract well-paying jobs with the region's future in mind.



WATER SYSTEMS

Proactively and consistently maintain, conserve, and manage water and water systems to reduce harm to the systems themselves as well as public health and safety.



CLIMATE CHANGE

Address climate within all of our City priorities, goals, policies, and actions.



**Minutes of the
Arts Commission for the City of Traverse City
Regular Meeting
June 21, 2023**

A regular meeting of the Arts Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:37 p.m.

The following Commissioners were in attendance: Commissioners, Early, Neimi, Koebert, Nance and Admundsen

The following Commissioners were absent: Commissioners Stanley and Hoisington

Chairperson Admundsen presided at the meeting.

(a) **CALL TO ORDER, ATTENDANCE, ANNOUCEMENTS**

(b) **PUBLIC COMMENT**

(c) **CONSENT CALENDAR**

- (1) Consideration of Approving the May 17, 2023 Arts Commission Meeting Minutes (approval recommended)
- (2) Consideration of Approving the May 25, 2023 Arts Commission Special Meeting Minutes (approval recommended)
- (3) Consideration of Approving the May 2023 Arts Commission Financials (approval recommended)

(4)

- Commissioners noted that Chairperson Admundsen was omitted from the "members in attendance" in the May 17th meeting minutes.
- Commissioners noted that Jamie John should have been noted as the second choice in the May 25th special meeting minutes.
- Commissioners also noted the the encumbered column in the May financials.

Motion to approved the amended Consent Calendar

Moved by Chelsie Niemi, Seconded by Roger Amundsen

Yes: Chelsie Niemi, Roger Amundsen, Caitlin Early, Steve Nance, and Linda Koebert

Absent: Mi Stanley and Joshua Hoisington

CARRIED. 5-0-2 on a recorded vote

(d) **OLD BUSINESS**

(1) Liaison Report

Mr. Burkholder provided an update of projects.

- Commissioners noted that Mr. Petrokovitz's sculpture has been removed for repainting.
- Commissioners agreed on the final language for the plaques at Hanna Park.
- Commissioners set a date for painting the Two-Way Bump Outs for Tuesday, the 27th at 7:30 PM

(2) Bryant Park Mural Project Update

- Commissioners noted a desire for more diversity in the final proposal
- Mr. Burkholder noted he would provide a list of next steps for implementation.

(e) **NEW BUSINESS**

(1) New Business Update

Mr. Burkholder provided a summary of new business.

- Commissioners noted a desire to move forward with a "North Boardman Creative Initiative" along 8th Street and that they would take initial steps to explore the placement of a sculpture at the Eighth Street and Railroad intersection.
- Commissioners discussed a desire to include dedicated art along the proposed TART Trail extension at the proposed restroom of parking lot RB, near the "time to let go" sculpture and the senior center. Commissioners also noted a desire to include the "glow stones" in certain areas of the trail that are appropriate and include artistic furniture (e.g., benches) in the proposed extension.
- Commissioner Neimi provided a suggested starting point for a 5-year project schedule.

(f) **PUBLIC COMMENT**

(1) General

(2) Commissioners

(g) **ADJOURNMENT**

(1) Motion to adjourn

Moved by Caitlin Early, Seconded by Roger Amundsen

Yes: Roger Amundsen, Caitlin Early, Steve Nance, and Linda Koebert

Absent: Chelsie Niemi, Mi Stanley, and Joshua Hoisington

CARRIED. 4-0-3 on a recorded vote

Roger Admundsen

Draft

REVENUE AND EXPENDITURE REPORT FOR TRAVERSE CITY
 PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR					
		2022-23YTD BALANCE	MONTH ENCUMBERED	ENCUMBERED	%	BDGT	
		ENDED BUDGET	06/30/2023	06/30/23	EAR-TO-DATE	BALANCE	USED
Fund 282 - PUBLIC ARTS COMMISSION FUND							
Revenues							
Dept 000 - NON-DEPARTMENTAL							
282-000-674.000	CONTRIBUTIONS-PUBLIC SOUR	5,000.00	0.00	0.00	0.00	5,000.00	0.00
282-000-695.000	TRANSFERS IN	30,000.00	30,000.00	0.00	0.00	0.00	100.00
Total Dept 000 - NON-DEPARTMENTAL		35,000.00	30,000.00	0.00	0.00	5,000.00	85.71
TOTAL REVENUES		35,000.00	30,000.00	0.00	0.00	5,000.00	85.71
Expenditures							
Dept 282 - PUBLIC ARTS COMMISSION							
282-282-801.000	PROFESSIONAL AND CONTRAC'	35,000.00	18,844.00	0.00	21,181.28	(5,025.28)	114.36
282-282-930.000	REPAIRS AND MAINTENANCE	0.00	2,038.67	0.00	0.00	(2,038.67)	100.00
Total Dept 282 - PUBLIC ARTS COMMISSION		35,000.00	20,882.67	0.00	21,181.28	(7,063.95)	120.18
TOTAL EXPENDITURES		35,000.00	20,882.67	0.00	21,181.28	(7,063.95)	120.18
Fund 282 - PUBLIC ARTS COMMISSION FUND:							
TOTAL REVENUES		35,000.00	30,000.00	0.00	0.00	5,000.00	85.71
TOTAL EXPENDITURES		35,000.00	20,882.67	0.00	21,181.28	(7,063.95)	120.18
NET OF REVENUES & EXPENDITURES		0.00	9,117.33	0.00	(21,181.28)	12,063.95	100.00

To: Traverse City Arts Commission

From: Harry Burkholder, DDA COO

Memo Date: June 13, 2023

Subject: New Business

North Boardman Creative District

Last month, we discussed the proposal from TART regarding interest in collaborating with the Arts Commission to create the “North Boardman Creative District”. The proposal came on the heels of the now completed Boardman Lake Loop and the positive community feedback from the art installations along the trail. This will be a standing agenda item moving forward – and is directly tied to the item listed below.

Five-Year Rolling List of Capital Improvement Projects

I have included the working “five-year rolling list of capital improvement projects” that Commissioner Niemi put together at our last meeting. I’d like to have a robust discussion on the proposed projects and timeline.

Proposed
Arts Commission 5-Year Prioritization

FY 2024

- Summer West Front St. Banners
- Fall Mural Festival Union St. & Downtown Area
- Fall Potential Sculpture Gift on 8th/NoBo Creative District
- Winter Selection Rotating Art Exhibit Selection
- Small Park Project
- Spring/Summer Pilot Traffic Calming/Street Painting Project in 8th/NoBo Creative District
- Spring/Summer Bike Racks Along 8th/NoBo Creative District

FY 2025

- Fall Mural Festival 8th/NoBo Creative District
- TART/Bayfront Trail Project Glowing Asphalt
- Small Park Project
- Additional 8th/NoBo Creative District Sculpture

FY 2026

- Fall Mural Festival Location TBD (Old State Hospital, NMC & East Front St., etc.)
- Additional 8th/NoBo Creative District Sculpture
- Small Park Project
- Permanent Traffic Calming/Street Painting Project in 8th/NoBo Creative District
- Replace Banners
- Rotating Art Exhibit Selection
- TART/Bayfront Trail Project Bike Clinch Park

FY 2027

- Fall Mural Festival Location TBD (Old State Hospital, NMC & East Front St., etc.)
- Small Park Project
- TART/Bayfront Trail Project Open Space Installation

FY 2028

- Fall Mural Festival Location TBD (Old State Hospital, NMC & East Front St., etc.)
- Small Park Project
- Replace Banners
- Rotating Art Exhibit Selection
- TART/Bayfront Trail Project Racks/Other Functional Sculptural Element

Project Recommendations

- One small park project per year in coordination with Parks & Rec
- Having a regular call for the rotating art exhibit so we can pick rotating exhibits bi-annually (proposals reviewed twice a year making decisions on a yearly or multi-year basis based on proposals)
- Outlining our 5 year Mural Project Locations
- Replacing the banners or doing other banner locations every other year with a regular call similar to rotating art exhibit
- Breaking down 8th/NoBo Creative District and TART/Bayfront Trail Projects and slotting them into each FY based on construction timelines
- Less Projects for FY 27 with consideration of Large Open Space Project
- Breaking down objectives for long-term projects to consider staff time/capacity/approval processes, etc.