

Traverse City Downtown Development Authority Regular Meeting

**Friday, April 19, 2024
9:00 am**

Commission Chambers, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684



The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Interim Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City and Downtown Development Authority are committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with board members honor these values.

Downtown Development Authority:
c/o Harry Burkholder, Interim CEO
(231) 922-2050
Web: www.dda.downtowntc.com
303 East State Street, Suite C
Traverse City, MI 49684

Welcome to the Traverse City Downtown Development Authority meeting

Agenda

	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. REVIEW AND APPROVAL OF AGENDA	
4. PUBLIC COMMENT	
5. CONSENT CALENDAR <i>The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one DDA Board motion without discussion. Any member of the DDA Board, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the DDA Board; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single DDA Board action adopting the consent calendar.</i>	
A. Consideration of approving the minutes from the March 15, 2024 Regular Meeting (approval recommended) March 15, 2024 Downtown Development Authority Regular Meeting Minutes- PDF	4 - 9
B. Consideration of approving the March 2024 Financial Reports and Disbursements for the DDA, TIF-97, Old Town TIF, Parking Services and the Arts Commission. DDA General, TIF 97 and Old Town TIF March 2024 Financials Report Combined - PDF DDA General, TIF-97 and Old Town TIF March 2024 Financial Dashboard Combined - PDF TC Parking March 2024 Financials - PDF TC Arts Commission March 2024 Financials - PDF	10 - 22
6. ITEMS REMOVED FROM CONSENT CALENDAR	
7. SPECIAL ORDER OF BUSINESS	

8. OLD BUSINESS	
A. Moving Downtown Forward TIF Plan (motion requested)	23 - 64
Moving Downtown Forward TIF Plan Memo (Burkholder) - PDF	
Amended Moving Downtown Forward TIF Plan - PDF	
Amended Moving Downtown Forward TIF Plan Attachments - PDF	

9. NEW BUSINESS	
A. 2024 - 2025 Proposed DDA, TIF-97 and Old Town TIF Budget (approval recommended)	65 - 73
2024/2025 Proposed Budget Memo (Burkholder) - PDF	
2024/2025 Proposed DDA General Budget - PDF	
2024/2025 Proposed TIF-97 Budget - PDF	
2024/2025 Proposed Old Town Budget - PDF	

10. CEO REPORT	
A. Project Updates	74 - 76
Project Update Memo (Burkholder) - PDF	

11. BOARD MEMBER REPORTS	
A. Mobility & Parking Advisory Board	77
Mobility and Parking Advisory Board March 2024 Memo - PDF	

12. STAFF REPORTS	
A. Parking Services	78 - 79
Transportation Mobility Director Report Memo (VanNess) - PDF	
B. Events and Engagement	80 - 81
Director of Events and Engagement Report (Klebba) - PDF	

13. RECEIVE AND FILE	
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14. PUBLIC COMMENT	
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15. ADJOURNMENT	
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