

# Traverse City Downtown Development Authority Finance Committee

July 2, 2024

1:30PM

Committee Room, Governmental Center  
400 Boardman Avenue  
Traverse City, Michigan 49684



The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City and Downtown Development Authority are committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with board members honor these values.

Downtown Development Authority:  
c/o Harry Burkholder, Interim CEO  
(231) 922-2050  
Web: [www.downtowntc.com](http://www.downtowntc.com)  
303 East State Street, Suite C  
Traverse City, MI 49684

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**Welcome to the Traverse City Downtown Development Authority  
Finance Committee meeting!**

**Agenda**

	Page
<b>1. CALL TO ORDER</b>	
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<b>2. ROLL CALL</b>	
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<b>3. ADOPTION OF MINUTES</b>	
A. Consideration of approving the May 2, 2024 Finance Committee Meeting Minutes (approval recommended)	3 - 5
<a href="#">DDA May 2, 2024 Finance Committee Meeting Minutes (PDF)</a>	
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<b>4. OLD BUSINESS</b>	
A. Snowmelt	7 - 10
<a href="#">Streetscaping/Snowmelt Memo (Burkholder) - PDF</a>	
<a href="#">Draft Streetscaping/Snowmelt Request Form - PDF</a>	
B. Retail Incubator	11
<a href="#">Retail Incubator Memo (Burkholder) - PDF</a>	
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<b>5. PUBLIC COMMENT</b>	
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<b>6. ADJOURNMENT</b>	