

Traverse City Downtown Development Authority Regular Meeting

Friday, October 18, 2024

9:00 am

Commission Chambers, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684



The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Interim Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City and Downtown Development Authority are committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with board members honor these values.

Downtown Development Authority:
c/o Harry Burkholder, Interim CEO
(231) 922-2050
Web: www.dda.downtowntc.com
303 East State Street, Suite C
Traverse City, MI 49684

Welcome to the Traverse City Downtown Development Authority meeting

Agenda

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1. CALL TO ORDER

2. ROLL CALL

3. REVIEW AND APPROVAL OF AGENDA

4. PUBLIC COMMENT

5. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one DDA Board motion without discussion. Any member of the DDA Board, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the DDA Board; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single DDA Board action adopting the consent calendar.

- A. Consideration of approving the minutes from the September 20, 2024 DDA Regular Board Meeting (approval recommended) 4 - 11
[September 20, 2024 DDA Board Meeting Minutes - PDF](#)
- B. Consideration of approving the September Financial Reports and Disbursements for DDA General, Old Town tIF, TIF-97 and the Arts Commission (approval recommended) 12 - 19
[DDA, Old Town TIF, TIF-97 Financial Report and Dashboard - PDF](#)
- C. Consideration of approving the minutes from the September 30, 2024 DDA Governance Committee Meeting (approval recommended) 20 - 21
[September 30, 2024 Governance Committee Meeting Minutes - PDF](#)
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6. ITEMS REMOVED FROM CONSENT CALENDAR

7. SPECIAL ORDER OF BUSINESS

8. OLD BUSINESS

- A. Downtown Restaurant Composting Program Update 22 -
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	Downtown Resturant Composting Program Memo)Burkholder) - PDF	23
B.	West Front Street Bridge Staircase Budget Amendment (approval recommended) West Front Street Bridge Staircase Memo (Burkholder) - PDF Staircase Plan Set - PDF	24 - 36
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9.	NEW BUSINESS	
A.	TIF-97 Budget Priorities (approval recommended) TIF-97 Budget Priorities Memo (Burkholder) - PDF	37 - 41
B.	J-Smith Walkway (approval recommended) Downtown Improvements - J-Smith Walkway Memo (Burkholder) - PDF	42
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10.	EXECUTIVE DIRECTOR REPORT	
A.	Executive Director Report Executive Director Report Memo (Burkholder) - PDF	43 - 44
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11.	BOARD MEMBER REPORTS	
A.	Arts Commission Report Art Commission Report Memo (McMillen) - PDF	45
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12.	STAFF REPORTS	
A.	Director of Events and Engagement Report Director of Events and Engagement Report (Klebba) - PDF	46 - 47
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13.	RECEIVE AND FILE	
A.	Correspondence from the Parking and Mobility Director Notice of Parking Permit Rate Increases (VanNess) - PDF	48 - 50
B.	August 8, 2024 DTCA Meeting Minutes August 8, 2024 DTCA Meeting Minutes - PDF	51 - 52
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14.	PUBLIC COMMENT	
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15.	ADJOURNMENT	