

Traverse City Downtown Development Authority Governance Committee

**Monday, December 9, 2024
12:00 PM**

Committee Room, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684



The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

The City of Traverse City and Downtown Development Authority are committed to a dialog that is constructive, respectful and civil. We ask that all individuals interacting verbally or in writing with board members honor these values.

Downtown Development Authority:
c/o Harry Burkholder, Executive Director
(231) 922-2050
Web: www.downtowntc.com
303 East State Street, Suite C
Traverse City, MI 49684

**Welcome to the Traverse City Downtown Development Authority
meeting!**

Agenda

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1. CALL TO ORDER	
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2. ROLL CALL	
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3. APPROVAL OF MINUTES	
A. Consideration of Approving the September 30, 2024 DDA Governance Committee Meeting Minutes (approval recommended) September 30, 2024 DDA Governance Committee Meeting Minutes - PDF	3 - 4
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4. OLD BUSINESS	
A. Governance Committee Items Executive Director Memo (Burkholder) - PDF DRAFT DDA Governance Committee Roles and Responsibilities - PDF DDA Board Roles Responsibilities - PDF Draft Revised Handbook - PDF Traverse City DDA Executive Director Workplan - PDF	5 - 31
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5. PUBLIC COMMENT	
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6. ADJOURNMENT	